

# **PROSPECTUS** (Junior College)

**2020-2021**

## **WOMEN'S EDUCATION SOCIETY'S**

Regd. No. F 389(N)



Estd. 1932

### **LADY AMRITBAI DAGA COLLEGE**

FOR WOMEN OF ARTS, COMMERCE & SCIENCE

AND

### **SMT. RATNIDEVI PUROHIT COLLEGE**

OF HOME SCIENCE AND HOME SCIENCE TECHNOLOGY

SHANKAR NAGAR, NAGPUR – 440 010 (Maharashtra State)

College with Potential for Excellence (UGC)

NAAC Re-Accredited 'A' Grade

## **VISION**

To develop the institute into a reputed brand name for excellence in academics and empower women with higher learning and research capabilities through dynamic and value based education for global competency and strength of character.

## **MISSION**

The Mission of the institution is to foster higher education in women and thereby enlighten and empower them.

### **GOALS AND OBJECTIVES**

Besides the objectives of the RTM Nagpur University the institutional goals consolidate its mission of disseminating quality education to a maximum number of women. The goals are as follows :-

- To introduce courses and reinforce existing ones within the framework of the University norms,
- To honour scholarship and outstanding achievements in sports and extra curricular activities,
- To develop amongst its students academic and all round competency,
- To foster value-based, creative and critical learning,
- To hone skills of living in a technological, globalized, ecologically aware, environment,
- To ensure awareness of gender rights and gender justice,
- To develop amongst its students a commitment to Society,
- To promote life-long learning through proactive teaching and learning process,
- To develop in its culture a commitment to excellence.

## COLLEGE PRAYER

प्रार्थनाष्टक

गुरुर्ब्रह्मा गुरुर्विष्णुर्गुरुर्देवो महेश्वरः ।  
गुरुर्साक्षात् परब्रह्म तस्मै श्रीगुरवे नमः ॥१॥

है प्रार्थना गुरुदेव से, यह 'स्वर्गसम संसार' हो ।  
अति उच्चतम जीवन बने, परमार्थमय व्यवहार हो ॥  
ना हम रहें अपने लिए, हमको सभीसे गर्ज है ।  
गुरुदेव ! यह आशीष दें, जो सोचने का फर्ज है ॥१॥

हम हो पुजारी तत्त्वके, गुरुदेव के आदेश के ।  
सच प्रेम के, नित नेम के, सत्धर्म के, सत्कर्मके ॥  
हो चीढ़ झूठी राह की, अन्याय की, अभिमान की ।  
सेवा करन को दास की, पर्वा नहीं हो जान की ॥२॥

छोटे न हो हम बुद्धि से, हो विश्वमय से ईशमय ।  
हो प्रेममय अरु कृष्णमय, जगदेवमय जगदीशमय ॥  
हर इंद्रियों पर ताब कर, हम वीर हो, अति धीर हो ।  
उज्ज्वल रहे सरसे सदा, निजधर्मरत खंबीर हो ॥३॥

यह डर सभी जाता रहे, मनबुद्धी का इस देह का ।  
निर्भय रहे हम कर्म में, परदा खुलाकर स्नेह का ॥  
गाते रहे प्रभु-नाम, पर प्रभु तत्त्व पाने के लिए ।  
हो ब्रम्हविद्या का उदय, यह जी तराने के लिये ॥४॥

अति शुद्ध हो आचार से, तन-मन हमारा सर्वदा ।  
अध्यात्म की शक्ति हमें, पल भी नहीं कर दे जुदा ॥  
इस अमर आत्मा का हमें, हर श्वासभरमें गम रहे ।  
गर मौत भी हो आ गयी, सुख-दुःख हममें सम रहे ॥५॥

गुरुदेव ! तेरी अमर ज्योति का हमें निज ज्ञान हो ।  
सत्ज्ञान ही तू है सदा, यह विश्वभर में ध्यान हो ॥  
तुझ मे नहीं है पंथ भी, ना जात भी, ना देश भी ।  
तू है निरामय एकरस, है व्याप्त भी अरु शेष भी ॥६॥

गुणधर्म दुनिया में बढे, हर जीव से कर्तव्य हो ।  
गंभीर हो सबके हृदय, सच ज्ञान का वक्तव्य हो ॥  
यह दूर हो सब भावना, 'हम नीच है अस्पृश्य है' ।  
हर जीव का हो शुद्ध मन, जब कर्म उनके स्पृश्य है ॥७॥

हम भिन्न हो इस देह से, पर तत्त्व से सब एक हो ।  
हो ज्ञान सबमें एक ही, जिससे मनुज निःशंक हो ॥  
'तुकड्या' कहे, ऐसा अमरपद, प्राप्त हो संसार में ॥  
छोड़े नहीं घरबार पर, हो मस्त गुरु-चरणार में ॥८॥

शांतिपाठ

सर्वेऽपि सुखिनः सन्तु, सर्वे सन्तु निरामयाः ।  
सर्वे भद्राणि पश्यन्तु, मा कश्चित् दुःखमाप्नुयात् ॥

ॐ असतो मा सद्गमय । तमसो मा ज्योतिर्गमय ॥  
मृत्योर्माऽमृतं गमय ॥

ॐ पूर्णमदः पूर्णमिदं पूर्णात्पूर्णमुदच्यते ।  
पूर्णस्य पूर्णमादाय पूर्णमेवावशिष्यते ॥  
ॐ शान्तिः । शान्तिः । शान्तिः ॥



॥ विद्या परम् दैवतम् ॥

**Women's Education Society's**

Regd. No. F/389(N)

**LADY AMRITBAI DAGA COLLEGE FOR WOMEN OF ARTS,  
COMMERCE & SCIENCE AND SMT. RATNIDEVI PUROHIT COLLEGE  
OF HOME SC. & HOME SC. TECHNOLOGY, NAGPUR - 440 010**

**JUNIOR COLLEGE 2020-2021**

Lady Amritbai Daga College for Women of Arts, Commerce & Science and Smt. Ratnidevi Purohit College of Home Science and Home Science Technology is a premier Women's College in Central India in existence for the last 88 years with its goal centered around women's progress in educational, social and cultural fields. It was established at a time when a women's college was considered a path breaking venture. The beginnings were humble.

On April 21, 1932 a citizens meeting was convened in which 'Women's Education Society' was formed with Rao Bahadur M.B. Kinkhede as its Founder President, Shri Y.M. Pathak as Founder Secretary and Smt. Ramabai Tambe as the first Principal of the college. The Constitution of the Society was drawn up by Justice W.R. Puranik and Shri T.J. Kedar. Sir Sorabji Mehta was the founder Chairman of the Executive Committee of the society.

The College was formally inaugurated by Honorable Justice Dr. M.B. Niyogi, C.I.E., the then Vice Chancellor of Nagpur University and later the President of Women's Education Society on 11 th July 1932. The college was affiliated to the Nagpur University on 1st July 1935 as "Central College for Women" with Miss Shanti Rangarao as the Principal and Lady Gowan (wife of His Excellency, the then Governor of Central Provinces and Berar Sir Hyde Clarendon Gowan) as President. The Institution owes its present status to the illustrious and equally commendable dedication of luminaries who left their mark in the annals of the college. They were besides Rao Bahadur M.B. Kinkhede and Lady Gowan, Lady Kalhum Wylie (wife of His Excellency, Governor of Central Provinces & Berar, Sir Francis Verner Wylie), Lady Muriel Twynam, (Wife of His Excellency, Governor of Central Provinces & Berar, Sir Henry Twynam), and Smt. A. Pakwasa (wife of His

Excellency, Governor of Central Provinces & Berar, Shri Mangaldas Mancharam Pakwasa).

Among the earliest to be associated with the college were Khan Bahadur M.E.R. Malak, Mrs, Stent, the then Vice Chancellors of Nagpur University viz : Justice Dr. M. B. Niyogi (1932 to 1936), Dr. Sir Hari Singh Gaur (1936 to 1938), Mr. T. J. Kedar (1938 to 1941) and Hon Justice W. R. Puranik (1944 to 1947), Justice M. Hidayatullah, Justice Kaushalendra Rao, Justice S. P. Kotwal, Justice Y. S. Tambe, Shri S. H. Battliwala, Hon. Sir M. B. Dadabhoy, Mrs. Macfadyen, Shri S. D. Saklatwala, Nawab Mir Mehdi Ali Khan, Lady Kusum Trivedi, Shri A. D. Mani (M.P.). At a later date Justice N. L. Abhyankar and Justice B. A. Masodkar to name a few were among the many other distinguished personalities.

Presently, the society has as its President a legal luminary and former Advocate General of Maharashtra, Shri V. R. Manohar.

At the establishment stage the College was given financial support by the trustees of Late Sir Dorabji Tata of Bombay. His Excellency Sir Hyde C. Gowan, the then Governor of Central Provinces also gave financial help to the college and Lady Gowan donated books to the college Library. The college continued to be patronized by philanthropists. Among them His Exalted Excellency the Nizam of Hyderabad rendered generous support to the college in the form of endowments. It also received donations from Mr. Bhulabhai Desai for the development of the library.

The college known as "College of Arts for Women" from 1932 to 1935 and as "Central College for Women" from 1935, moved to its own building in 1942 on a sprawling campus of 26 acres of land donated by the Governor Central Provinces and Berar in 1940 at Seminary Hills.

In 1942, Sir Sarvapalli Radhakrishnan delivered his inaugural address at the opening ceremony of the Seminary Hills Building. In 1949, Sir Rajgopalachari inaugurated the first lecture room of the college building at Seminary Hills.

| Faculty   | Year of Estt.  |
|---|----------------|
| 1. Arts   | 1932-33        |
| 2. Home Science   | 1956-57        |
| 3. Science  | 1972-73        |
| 4. <b>JUNIOR COLLEGE</b>  | <b>1975-76</b> |
| <b>(Arts, Science, Home Science &amp; Commerce)</b>   |                |
| 5. Home Science   | 1979-80        |
| (Courses of study: Bachelor of<br>Cosmetic Technology, Bachelor<br>of Applied Electronics & Software Technology<br>Bachelor of Hotel Management and Catering<br>Technology & Bachelor of Interior Design) |                |

|    |  |         |
|----|--|---------|
| 6. | Commerce   | 1981-82 |
| 7. | U.G.C. Vocational Subject<br>'Biotechnology' at under graduate (B.Sc. Level) | 1997-98 |
| 8. | Bachelor of Business Administration (B.B.A.)                                 | 2006-07 |
| 9. | B.Com. (Computer Application)  | 2009-10 |

#### **Post Graduate Courses of Study:**

|     |  |           |
|-----|--|-----------|
| 1.  | Home Economics (M.A.)  | 1979-80   |
| 2.  | Political Science (M.A.)   | 1979-80   |
| 3.  | Human Development (M.Sc. Hsc.)   | 1981-82   |
| 4.  | Home Science Extension (M.Sc. Hsc.)  | 1986-87   |
| 5.  | Master of Cosmetic Technology  | 1997-98   |
| 6.  | Master of Hospitality Management<br>(As per Direction No. 22/2016 of RTMNU Ngp.) | 1997-98   |
| 7.  | Master of Commerce (M. Com)  | 1999-2000 |
| 8.  | Bio-Technology (M.Sc.)   | 2006-2007 |
| 9.  | Fashion Technology (P.G. Diploma)  | 2006-2007 |
| 10. | Master of Fashion Design   | 2009-2010 |

#### **SCHOOL COMMITTEE OF JUNIOR COLLEGE**

1. Adv. Sunil V. Manohar : Chairman President, WES
2. Dr. Avinash Deshmukh : Member
3. Mr. M. M. Pantula : Member
4. Dr. Shyamala Nair : Member
5. Dr. Deepali Kotwal : Principal & Ex- Officio Secretary
6. Mrs. Rita Agnihotri : Vice Principal - Jr. College Additional Member
7. Mrs. Savita Anwane : Teaching Staff Representative
8. Mrs. Neha Dagoria : Non-Teaching Staff Representative

One year by rotation on seniority basis as per clause 2(b) (f) Schedule 'A'

#### **LOCATION**

Jr. College Classes are Conducted at Shankar Nagar Campus  
Timing : 11 .00 a.m. onwards

#### **FACILITIES**

1. **Library: (S. P. Gharpure Information Centre)** There are two fully equipped computerized libraries with Internet facilities besides a departmental Libraries. The main general Library is located at Shankar nagar campus.

### **Rules of the Library :**

- i) All bonafide students are eligible to use the Library.
- ii) Every student gets borrowers card on payment of Rs. 15/-  
If the card is lost, the student is required to inform the matter in writing to the Librarian immediately. **Upon loss/damage of library card, a duplicate may be issued on payment of Rs. 20/-.**
- iii) Immediately on issue of the book, every student should check the book thoroughly. Any mutilation or missing pages should be shown to the issuing clerk, and note regarding this should be taken. While returning the book, if it is found torn or mutilated, the student will be held responsible for that and she will have to replace the book or pay the amount of the book.
- iv) If the book is not returned within the due date, a fine at the rate of Re. 1/- per day is charged.
- v) If the book is lost, the student, has to replace the book or has to pay the cost of the book.
- vi) Students are not allowed to carry any belongings inside the reading room and will show their identity card to the Library Staff. Absolute silence is required to be maintained in the reading room.

- vii) Library staff is empowered to check any thing which students intend to take outside the Library.
- viii) Latest passport size photograph is to be affixed on the Library Card. The photograph should be same as that affixed on the identity card.

### **2. Photocopying Facility:**

Photocopying Facility is available for students & teachers on payment basis: 'Pratikruti Xerographic copying center' at Shankar Nagar College Library.

3. **Sports and Recreation:** The extensive ground on the campus provides ample scope for athletics and outdoor games. Provision is made for the following indoor and outdoor games : Table Tennis, Carrom, Badminton, Tenniquoit, Volleyball, Throw/ball, Hockey, Kho-Kho and Basketball. Students seeking admission under sports quota must take part in sports activities. The college also enjoys the honour of having many State and National players in different games.

The College participates in School, District, Divisional & State level. Sports and has been represented regularly in National and State Tournaments winning many kudos. The Physical Education Department has a facility of a Basketball Tar Court fitted with flood lights provided by Western Coalfields Ltd. to facilitate playing in the evening.

4. **L.A.D's Saraswati Kanya Sangh:** This basketball club exclusively for girls was established way back in 1988-89. Since then students not only of L.A.D. College but of the vicinity are trained in the club through a well trained coach. Summer coaching camps are also held every year and members of the club participate in every local, district, state and national level competitions. LA.D.'s basketball team has retained the University championship since more than two decades. Students desirous of joining the club may contact H.O.D., Physical Education Department.
5. **N.C.C.:** The National Cadet Corps, one of the oldest units, established in 1949 provides training and opportunities for N.C.C. Training, N.C.C. gives girl students basic knowledge about the defence of the country. Camps and courses in N.C.C. facilitates an all-round development for keen and sincere participants. For further information contact : H.O.D. Physical Education/ Capt. Anuradha Nathile, ANO (Associate NCC Officer).
6. **Canteen:** Snacks and other items at concessional rates are served during the college hours.
7. **Additional Infrastructure :** Auditorium Justice Bhavani Shankar Niyogi hall, Students common room, Seminar hall, conference hall and Gymnasium.

#### 8. **VARIOUS COMPETITIVE EXAMINATIONS CONDUCTED FOR THE STUDENTS OF STD. XI AND STD. XII**

##### 1) **INTERNATIONAL MATHEMATICS OLYMPIAD ORGANIZED BY**

Science Olympiad Foundation (SOF) New Delhi for the students of XI and XII Science stream only.

##### 2) **NATIONAL SCIENCE OLYMPIAD (NSO)**

Conducted by the science Olympiad Foundation New Delhi (For the students of XI and XII Science stream only)

##### 3) **INTERNATIONAL ENGLISH OLYMPIAD (IEO)**

Organised by Science Olympiad Foundation, New Delhi (for all faculties students of class XI and class XII).

For details contact **Mrs. K. Fulzele (English), Mrs. P. Patil (Maths) & Mrs. V. Gadhe (Science) Junior College Teachers.**

#### **AWARDS INSTITUTED BY THE COLLEGE**

1. Smt. Vimlabai U. Shastri Memorial cash prize for obtaining highest percentage of marks in Geography (Arts/ Science Faculty) at H.S.S.C. Examination of M.S. Board of Secondary and Higher Secondary Education, Nagpur.
2. Smt. Indutai Kelkar- Harivansh Paritoshik, cash prize for student of XII Arts, BA-I & BA-II, who secures highest percentage of marks (more than 60%) in Sanskrit.
3. Shri M.C. Modak Memorial cash prize for the student who obtains highest percentage of marks in English in H.S.S.C. examinations.

4. Cash prize in memory of Smt. Indirabai Krishnarao Ladsaongikar for the students who secures highest percentage of marks in Maths, in H.S.S.C. exam.
5. Dr. Kamala Narayanan cash prize to a student who secures the highest percentage of marks in English at the H.S.S.C. examination.
6. Shri Himmatlal M. Akhani Memorial Best Student Award to a Junior College student.
7. Shri. Digambar Jaywant Deshmukh Memorial cash prize to a student who secures highest percentage of marks in 'Commerce' (Marathi & English Medium) in H.S.S.C. examination of M.S. Board.
8. Shri. Digambar Jaywant Deshmukh Memorial cash prize to a student who secures highest percentage of marks in 'Mathematics' in Science Faculty of H.S.S.C. examination of M.S. Bord.
9. Smt. Godavari Akhani Memorial cash prize for a student securing highest percentage of marks in the Arts Stream in Final H.S.S.C. exam.
10. Adv. Ramesh Akhani Memorial cash prize for a student securing highest percentage of marks in The Commerce stream in Final H.S.S.C. Exam,
11. Mrs. Lily Sinha cash prize to a student who secures highest percentage of marks in Economics (Arts Stream) in H.S.S.C.Exam.
12. Dr. Vijaya Dixit cash prize to a student who secures highest percentage of marks in Science Stream in H.S.S.C. Exam.
13. Smt. Guruvayur Sangameshwar Seshmabal Narayanan Memorial cash prize to a student securing highest percentage of marks in Geography in H.S.S.C. examination of Maharashtra State Board of Seconary and Higher Secondary Examination, Nagpur.
14. Shri Nanasaheb Gharpure Memorial cash prize to a student who secures highest marks in H.S.S.C. Exam, of Maharashtra State Board in the college.
15. Dr. (Mrs.) Sucheta Welankar memorial three cash prizes of Rs. 1500/-, Rs. 1000/- & Rs. 500/- for three students who secure highest marks in Hindi subject, in H.S.S.C. board examination.
16. Smt. Meghna Badiye cash prize to a student who secures highest marks in the subject Hindi in H.S.S.C. examination.
17. Smt. Megha Badiye cash prize to a student who secures 2nd highest marks in the subject Hindi in H.S.S.C. examination.
18. Smt. Kamal R. Savatkar Memorial Cash prize for securing 1st position with 1st division marks from Commerce department (Marathi Medium) at H.S.S.C. exam of M.S. Board & Higher Secondary Education Nagpur.
19. Smt. Sushma Vijay Wahane cash prize for securing highest % of marks in the subject of Book keeping & Accountancy at H.S.S.C. exam of M.S. Board & Higher Secondary Education, Nagpur.

## **Scholarships & Concessions**

### **1. IMPORTANT NOTICE FOR BACKWARD CATEGORY GOI SCHOLARSHIP HOLDERS (S.C., O.B.C., N.T., S.T. & S.B.C.)**

Students who receive G.O.I. Scholarship are hereby advised to open an account in **Bank of India, Dharampeth Branch, Nagpur** and submit the Account Number, ISFC Code & MICR Code in the prescribe format provided by Scholarship Section along with Xerox Copy of the Pass Book.

For Detailed Information Contact Scholarship Section.

### **2. IMPORTANT NOTICE REGARDING ONLINE SUBMISSION :-**

- As per instructions of Maharashtra Government, Social Welfare Office all the students belonging to SC, OBC, SBC, NT will submit the Scholarship / Freeship Forms online as per the instructions given on the **Website : [www.mahadbtmahait.gov.in](http://www.mahadbtmahait.gov.in)**
- Students belonging to ST category will submit the online form on the **Website : [www.mahadbtmahait.gov.in](http://www.mahadbtmahait.gov.in)**
- The printout in the **pdf** format be submitted to college.
- Other documents to be submitted along with  
Aadhar card, Aadhar seedling slip, Bank Passbook, Caste Certificate, Income Certificate, Ration card, Leaving certificate, SSC Marksheet, HSC Marksheet, recently passed out exam marksheet along with the above printout is compulsory.  
All the above documents are to be submitted in the **Scholarship Section** of the college.

## **Scholarships & Concessions offered**

| <b>Name of Scholarship / Concession</b>                                  | <b>Eligibility</b>   |
|--|--|
| <b>State Govt. Open Merit Scholarship</b>                                | Students who have obtained 60% and above marks in qualifying Examination. This scholarship is subject to sanction from the Director of Education, Pune.  |
| <b>Girls Concession (Junior College)</b>                                 | Junior College Students of Open Category are eligible for this concession. This concession is limited to three children only. No concession shall be given to 4 <sup>th</sup> & onwards.   |
| <b>Primary &amp; Secondary Teacher's / Non-Teaching Staff Concession</b> | <p>This concession is available to students whose parents are teachers or Non-Teaching Staff in Middle School/ High School or Junior College in the Govt. Zilla Parishad / Corporation / Private Govt. Aided schools / colleges in regular pay scale.</p> <p>Secondary School Teachers should produce a certificate from their school stating that their school is on grant in aid and they teach upto which classes.</p> <p>This concession is limited to two children only. No concession shall be given to 3<sup>rd</sup> child onwards .</p> |

|   |  |
|---|--|
| <b>Ex-Servicemen Concession</b>   | For students whose parents were Ex-Servicemen, form available on the <b>website : <a href="http://www.mahadbtmahait.gov.in">www.mahadbtmahait.gov.in</a></b> Students are advised to submit the dully filled in form to the college.   |
| <b>Concession &amp; Scholarship to Physically Handicapped Students.</b> | Physically challenged students with 40% and above disability as per Medical Certificate are eligible for this concession & scholarship. Form available on <b>website : <a href="http://www.mahadbtmahait.gov.in">www.mahadbtmahait.gov.in</a></b>  |
| <b>Govt of India Scholarship for Students of SC/ST/VJ/NT/ SBC/OBC</b>   | For SC/ST/VJ/NT/SBC/OBC category concession in fees and scholarship (Maintenance Allowance) as per Government Rule. The students must produce Caste Certificate of their Category.<br><br><b>Note :-</b> 1) For SC/ST category students whose parent's income is below Rs. 2,50,000/- p. a.<br>2) For VJNT/NT/SBC/OBC category students whose parent's income is below Rs.1,00,000/-p.a.   |
| <b>Freeship for Students of SC/ST/VJ/NT/SBC/OBC</b>                     | Students desirous of availing concession in fees must produce caste certificate of SC & ST, and the students belonging to OBC/VJ/NT/SBC will submit Non Creamy-Layer certificate with the form otherwise their forms will be rejected.<br><br><b>Note :-</b> 1) For SC/ST category students whose parent's income is above Rs. 2,50,000/- p. a.<br>2) For VJ/NT/SBC/OBC category students whose parent/s income is above Rs. 1,00,000/- and less than Rs. 8.00 lacs p.a. |
| <b>Date of Submission of Scholarship and Concession forms :</b>         |  |
| XI Classes  | Within one month from the date of admission positively or 30 / 07 / 2020 which ever is earlier   |

***For further details contact the Scholarship Section.***

## OTHER INFORMATION

- 1 At the time of submission of any type of concession form students are required to produce their Identity Card, without which the form will not be accepted
- 2 Students belonging SC/ST/VJ/NT/SBC/OBC Category will submit GOI Scholarship or Freeship form only,
- 3 Students of outside Maharashtra State are not eligible to avail any type/of concession.
- 4 Eligible and deserving students for the scholarship are advised to submit the prescribed application forms along with necessary certificates duly filled in, to the Scholarship clerk on or before the dates mentioned. After this date, forms will not be accepted.
- 5 All scholarships payable to the students are directly deposited in their Aadhar link bank account by the Government.
- 6 All Concession holders must see the notices displayed on the College notice Board from time to time regarding the sanction of the scholarship forms etc.

- 7 All payments are made by transferring amount to student's individual Aadhar link saving account, Therefore, all the students availing any type of concession are hereby advised to open Saving Account preferably in Bank of India or Bank of Maharashtra. Students are also advised to submit clean & neat photocopy of Bank Pass Book to Scholarship Section, along with mobile Numbers, so that message regarding transfer of amount will be conveyed to them.
- 8 The students who are admitted under Backward category are advised to submit their Caste Certificate to the admission section or else their admission will not be confirmed
- 9 The scholarship/concession holders and parents are expected to read all notices. If the concession /scholarship forms of concerned students are rejected by the concerned Govt. departments on any ground, such students shall have to pay full fees to the college 15 days from the date of such notices

**Important notice:- According to circular no. S.T.C. 1006 dt. 30th Aug. 2006 received from the government, it is necessary for junior college schedule tribe students to obtain caste validity certificate from project officer. Integrated tribal Development Project, Nagpur. otherwise they will not get the facilities of reserved category.**

## ADMISSION RULES

Application form and the college prospectus can be obtained from the college office on payment of prescribed fees Application for admission in any class / faculty should be registered as per the notification of the college given either in the newspapers or displayed on the college Notice Board. **The Degree College and Junior College shall reopen for the new session on Monday 15/06/2020.**

Students who have passed the qualifying examination from any Divisional Board or other than Maharashtra State Secondary Education Board who seek admission to the XI class must submit their migration certificate and all other required certificates in original. Junior College students who come from outside Maharashtra should bring eligibility certificate form from the Maharashtra State Secondary Education Board, Nagpur. Otherwise their forms for admission to Junior College will not be accepted.

## ATTENDANCE:

In order to qualify as a candidate for Board Examination every student as per recent G.R. No.TEM/3396/ (7498) Tech. Edn. -1 dt. 17.7.96, must attend **not less than 75%** of the lectures (and practicals) in each of their subjects of study offered. Students are required to fill in the undertaking at the time of admission in the prescribed form as under. Students enrolled in N.C.C. or RT. classes must put in 75% attendance and attend all camps in N.C.C. also.

## UNDERTAKING

I, \_\_\_\_\_ hereby give an undertaking that I will maintain 75% attendance in each subject in both the terms for academic session 2020-21.

I am aware that if my attendance is less than 75% I shall be detained from appearing at Board Examination- February / March - 2021.

I undertake to abide by all the rules/regulations and conditions mentioned in the Board Examination form.

I also undertake not to indulge in ragging.

Parent's Signature

Student's Signature

Parent's Name/Full

Class \_\_\_\_\_

Residential Address

Medium \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Ph. No.:

E.Mail:

Principal's Signature

## REFUND OF DEPOSITS AND OTHER DUES

Students should take back their deposits/ dues, if any, on submission of original receipt of the same within a year after their leaving the college. Students will have to apply for refund between 1st October & 15th December of each year after which their claim for deposit, dues will be forfeited.

### OTHER IMPORTANT INFORMATION:

1. For duplicate transfer certificate, students have to produce a court-affidavit regarding the loss of original transfer certificate issued by the college, pay Rs. 300/-.
2. For Bonafide Certificate/ Character Certificate / Date of Birth Certificate Rs. 50/-.
3. Charges for obtaining old record more than 10 years Rs. 250/-
4. Students passing F.Y.J.C. from this college will not be permitted to take admission to S.Y.J.C. in other colleges, as per the instructions of the Dy. Director of Education, Nagpur vide Letter No. ADE/Cont/ 80-81/ 2919 dated 8-4-1980.
5. The students who have passed F.Y.J.C. should take the admission to S.Y.J.C. on or before the date as per notice displayed on the college notice board.
6. It is compulsory for the students to purchase the practical note books provided by the college.
7. Every student is expected to see the Notice Boards daily. It will be presumed that the notices displayed on the Notice Boards are seen and read by the student.

### COLLEGE EXAMINATION :

No student shall remain absent from any class test or college examination without special permission. The application requesting leave on medical ground specially at the time of the college examination will be treated as invalid if not accompanied by Medical Certificate.

A student who remains absent for both college test and examination in a year or has habitually missed class tests, will on no account be promoted to the next class or be permitted by the college to appear in the board exam. A strict record of marks is maintained by the college of all written work.

### RULES OF PROMOTION FOR FIRST YEAR JUNIOR COLLEGE STUDENTS.

All the first year Junior college students have to appear for -

- Tutorial/Seminar/MCQ/ Unit Test etc. in the 1st Term of 25 marks.
- First Terminal Examination - 50 marks.
- Tutorials / Seminar/ MCQ/ Unit Test etc in 2nd Term of 25 Marks.
- Second Term Examination -at the end of second term of 100 marks.

Final result shall be decided on the average marks of all the above exams.

$$\frac{25 + 50 + 25 + 100}{2} = \frac{200}{2} = 100 \text{ average.}$$

which should not be less than 35 %.

- There shall be no re-examination for students who fail in the first year Junior college examination.
- Failures will not be promoted to higher class.

Unfair means students indulging in unfair means shall be detained restituted even if they obtain overall pass marks.

**NOTE-** Students of first year Junior college must appear in all Exams, Monthly tests, Unit tests, assignments, practical exams, 1st terminal exam and Annual promotion exam as the overall result is based on the average performance.

The college authorities will not responsible if the students are declared fail either due to poor performance or absence in the above exams

## **RULES OF CONDUCT FOR STUDENTS**

1. **UNIFORMS** : It is compulsory for all the students of the Junior college (XI & XII) of all streams to attend college in the Uniform approved by the college.
2. Students should not carry mobile phones in the college premises.
3. Students remaining absent for long period due to illness / mishaps in the family are expected to submit Medical Certificate / letters from parents / guardians immediately on joining. Submitting the same at the end of the year shall not be entertained.
4. Students shall be expected to attend minimum 75% theory and practical classes. Students should not remain absent without seeking prior permission for the respective teachers. Rs. 25/- per paper will be fined on remaining absent for college examination. **Students having less than 75% attendance will be detained and will not be allowed to take Board/ University Examination.**
5. Students shall be expected to obey all the orders and behave respectfully towards their respective lecturers, other teaching and non-teaching staff of the college. Students are expected to be punctual and fully responsive in the class.
6. Students shall not be allowed to join any other course of study simultaneously outside the college — full time/ part time jobs / tuition classes etc. clashing with college timings.
7. No student shall attend classes other than her own or bring in the college premises any friend who is not a student of this college.

8. Off periods may be spent in library reading room/ students common room. Students shall not unnecessarily loiter in the college premises or sit/ stand in the corridors or sit on the parapet walls.

9. **RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009, (Under section 26(1)(g) of the University Grants Commission Act, 1956) bearing no. F.116/2007(CPP-II) dt. 17.6.2009 ragging is totally prohibited in the institution, AND ANYONE FOUND GUILTY OF RAGGING AND/OR ABETTING RAGGING, WHETHER ACTIVELY OR PASSIVELY, OR BEING A PART OF CONSPIRACY TO PROMOTE RAGGING, IS LIABLE TO BE PUNISHED IN ACCORDANCE WITH THESE REGULATIONS AS WELL AS UNDER THE PROVISIONS OF ANY PENAL LAW FOR THE TIME BEING IN FORCE.**

**Students may contact Principal, Vice Principals or Supervisor in the college for help.**

10. Writing, painting or pasting bills of any kind on walls, doors, windows, spitting seeds or littering the college premises with any substances or committing any unhygienic act, will entail fine of Rs. 50/-
11. **Playing Holi in the college and hostel premises is strictly prohibited.**
12. Students shall use the college furniture, fans, books or any other college property with utmost care. The cost of damage done shall be recovered from the students individually or collectively as the case may be.

13. No student shall directly send anything concerning the college for publication either to the press or elsewhere without the prior approval or necessary permission from the college Principal. Any breach of this rule may entail outright expulsion of the student from the college.
14. Students are not authorised to form unions or societies in the college without the prior consent of the Principal. They shall also not invite guests or arrange lectures/ programmes without prior permission of the Principal.
15. Students shall not be allowed to hold meetings of any kind or collecting group of students and lecturing in the college premises without the prior permission of the Principal.
16. Any direct action on the part of the student, like morcha, college bandh, boycotting of classes, approaching higher authorities, strike etc. without prior intimation of atleast 15 days to the principal and without any just or legitimate cause or grievance will result in restication of the concerned students.
17. Any change in the Subject / Subjects, Faculties or medium will not be allowed unless permitted by the Principal.
18. Any change either in the local or permanent address of a student should be notified to the admission section promptly in writing.
19. There shall be No Annual Social Gathering / College Day Celebration in the college except cultural, academic and sports activities, which all the students shall be expected to attend.
20. Students shall be expected to keep their bi-cycles, two wheelers at the space provided properly locked. No complaints regarding loss of cycles kept unlocked or not kept at the space provided shall be entertained.
21. Students who are bringing vehicles are required to bring the cycle stand cards issued to them and while parking their vehicles they should handover their cards to cycle stand contractor and while taking back their vehicle they should collect the cards back.  
No students will be allowed to park their vehicles without cycle stand card.
22. Only special notice shall be read out in classrooms, students are therefore, expected to see the **notices put up on Notice Boards from time to time.**
23. Any difficulty faced by the students shall be brought to the notice of the Principal through the Vice Principal/ Supervisor/ Incharge Teacher / Registrar.
24. Parents / Guardians shall be fully and directly responsible for the behaviour of their wards in the college.
25. Students found indulging in activities which are not in the interest of the college or detrimental to the smooth functioning of the college shall be given their T.C. (Transfer Certificate) without holding any kind of enquiry whatsoever, right of giving T.C. or expelling the students from the college is reserved with the Principal.
26. Students granted admission on the basis of Caste Reservation are required to submit Caste and Validity Certificate alongwith Domicile Certificate.  
Any breach of the above rules will amount to an act of indiscipline, punishable according to the degree of its seriousness.

## COURSES OF STUDY

**Note :** 1) In case of insufficient enrollment in any subject will have to opt for other subjects.

2) For Home Science students, the subjects chosen in FYJC will be the same in SYJC.

### ARTS FACULTY

(English/Hindi/Marathi Medium)

#### Group A :

**Compulsory Subjects :** (As per the GR dated on 8/8/2019)

- 1) English as a compulsory language.
- 2) Second Language Marathi/Hindi/Urdu/Sanskrit (any one).
- 3) Jal Suraksha and Environmental Education (Grade subject).
- 4) Health and Physical Education (Grade subject).

#### AND

#### Group B

- 1) History
- 2) Economics
- 3) Political Science
- 4) Geography
- 5) Sanskrit
- 6) Persian

#### Group C (Any Two)

- 1) Textile (Home Science)
  - 2) Child development (Home Science)
  - 3) Home Management (Home Science)
  - 4) Food Science & Technology (Home Science)
- OR
- 1) History of development of Indian Music (HDIM)
  - 2) Vocal Classical Music (VCM)

#### Elective Subjects:

Any **four** of the following subjects; either from **group B** or in combination to **group B** and **group C**. For the selection of subjects from group C, students can opt any two subjects from group C i.e. either Home Science subjects (any two - Home Science subjects out of four Home Science subjects) or Music subjects as per the GR dated 11th Nov. 2019.

**For Sanskrit & Persian :** The students are allowed to take either Language/Optional Subject.

### SCIENCE AND HOME SCIENCE FACULTIES

(English Medium)

#### Group A :

**Compulsory Subjects :-**

- 1) English
- 2) Second Language Marathi/ Hindi Urdu/ Sanskrit (any one)
- 3) Jal Suraksha and Environmental Education (Grade subject).
- 4) Health and Physical Education (Grade subject).

#### AND

**Any four of the following subjects :**

As per the GR dated on 11th November 2019, out of four Home Science subjects, any two from Home Science subjects.

| Science Group                                  | Home Science Group                             |
|--|--|
| 1) Mathematics & Statistics<br>or<br>Geography | 1) Chemistry                                   |
| 2) Physics                                     | 2) Biology                                     |
| 3) Chemistry                                   | 3) Textile (Home Science)                      |
| 4) Biology                                     | 4) Child development<br>(Home Science)         |
|  | 5) Home management<br>(Home Science)           |
|  | 6) Food Science & Technology<br>(Home Science) |

## **ELECTRONICS**

### **(An optional subject for Biology and 2nd language)**

During the academic session 2008-2009 for XI Science, college had received the sanction for starting the bifocal subject Electronics 1 batch of 25 students on permanent no-grant basis vide letter no 2/जिब्यशिप्रअ/प्रवेश/2008/857 dt. 17-7-2008

### **Bi-Focal subject Electronics (Permanently on no grant basis)**

- 1) English as a compulsory language.
- 2) Electronics Practical.
- 3) Jal Suraksha and Environmental education (Grade subject).
- 4) Health and Physical Education (Grade subject).
- 5) Electronics Theory.
- 6) Physics
- 7) Chemistry
- 8) Maths & Statistics

## **FACULTY OF COMMERCE (F.Y.J.C. & S.Y.J.C.)**

### **(English & Marathi Medium)**

- 1) English as a compulsory language.
- 2) Second Language -Marathi/ Hindi/ Urdu/ Sanskrit / IT (Information Technology) \*\* (any one)
- 3) Jal Suraksha and Environmental Education (Grade subject).
- 4) Health and Physical Education (Grade subject).
- 5) Economics.
- 6) Book Keeping & Accountancy
- 7) Organisation of Commerce
- 8) Secretarial Practice

\*\*Information Technology (IT) - An optional subject for 2nd language for commerce English Medium students. The College has received the sanction for starting this subject on permanent no grant basis vide letter No. एच.एस.सी./अ/मा.तंत्र/13094/96/2009 dated 17/7/2010 for one batch of 20 students only.

\*The subject Jal Suraksha and Environmental Education is Compulsory Subject for the students of all faculties, i.e. Arts, Commerce, Science, Bifocal Vocational. There will be no written examination for this subject. There will be project work of 30 marks and Seminar/ Journals of activities of 20 Marks. Total marks 30+20 = 50. Grade will be awarded on the marks scored out of 50 in the board marklist .

\*The Subject Health and Physical Education is Compulsory Subject for all faculties i.e. Arts, Commerce, Science, Bi-focal Vocational. It has Written and Practical Exam at the college and the Grade is mentioned in the Board mark list.

### **Facility Available:**

French / German are optional subject for 2nd Language available for XI & XII std. of all faculties as per board syllabus. The courses are conducted by Women's Education Society's Justice M.L. Pendse School of Languages & Media Studies in the college premises.

**Junior College**  
**Tentative Academic & Cultural Calendar (2020-2021)**

| Sr. No.   | Date & Day  | Programme   |
|---|---|---|
| 0.  | 15.06.2020 Monday   | College Re-opening Day.   |
| 1.  | From the date of declaration of SSC March 2020 Exam results and as per the notices displayed on college notice board, (last week of July 20 to 15 Sept. 2020) | Std. XI Admissions  |
| 2.  | 03.08.2020 (Monday)   | Online Classes begin for class XII.   |
| 3.  | 15.08.2020 (Saturday)   | Independence Day. 7.45am  |
| 4.  | 24.08.2020 (Monday) to 31.08.2020 (Monday)  | 1st U.T. of Class XII   |
| 5.  | 12.09.2020 (Saturday)   | 1st Parent Teacher Meeting of Class XII.  |
| 6.  | 21.09.2020 (Monday) to 28.09.2020 (Monday)  | 2nd U.T. of class XII.  |
| 7.  | 10.10.2020 (Saturday)   | 1st Parent Teacher Meeting Class XI and addressed by the Principal for std XI students. |
| 8.  | 19.10.2020 (Monday) to 26.10.2020 (Monday)  | 1st U.T. of std. XI.  |
| <b>DIWALI VACATION</b><br><b>10.11.2020 (Tuesday) - 16.11.2020 (Monday)</b> |   |   |
| 9.  | 18.11.2020 (Wednesday) to 05.12.2020 (Saturday)   | 1st Terminal Exam of Std XI & XII.  |
| 10.   | 23.12.2020 (Wednesday)  | 2nd Parent Teacher Meeting of Std XI.   |

| Sr. No.  | Date & Day                                      | Programme   |
|--|---|---|
| <b>WINTER VACATION</b><br><b>25.12.2020 (Friday) - 15.01.2021 (Friday)</b> |   |   |
| 11.  | 25.01.2021 (Monday) to 11.02.2021 (Thursday)    | Test Examination of Std. XII, Oral / Practical Exam of Std. XI. |
| 12.  | 26.01.2021 (Tuesday)                            | Republic Day at 7: 45 a.m.                                      |
| 13.  | 02.02.2021 (Tuesday) to 09.02.2021 (Tuesday)    | 2nd U.T. of std XI.   |
| 14.  | 10.02.2021 (Wednesday) to 27.02.2021 (Saturday) | XII Board Practical & Orals (As per Board Instruction).         |
| 15.  | 02.03.2021 (Tuesday) to 31.03.2021 (Wednesday)  | HSSC Board Exams (As per Board Instruction).                    |
| 16.  | 01.04.2021 (Thursday) to 17.04.2021 (Saturday)  | Annual Promotion Exam of Std. XI                                |
| 17.  | 14.04.2021 (Wednesday)                          | Babasaheb Ambedkar Jayanti                                      |
| 18.  | First Week of May 2021                          | Std. XI Result and Admission of Std. XII                        |
| 19.  | 25.05.2021 (Tuesday)                            | Last Working Day & Staff Meeting                                |

\* Tentative schedule.

\*\* All parents/ students are advised to kindly note that the schedule of curricular and extracurricular activity will be timely communicated via SMS / Online notices.

LADY AMRITBAI DAGA COLLEGE FOR WOMEN OF ARTS, COMMERCE & SCIENCE AND SMT. RATNIDEVI PUROHIT  
COLLEGE OF HOME SCIENCE & HOME SCIENCE TECHNOLOGY, NAGPUR.

**JUNIOR COLLEGE (FEES COLLECTION CHART - 2020-2021)**  
**(FOR MAHARASHTRA EDUCATION BOARD STUDENTS ONLY)**

| SR. NO. | FEE PARTICULAR      | XI ARTS WITHOUT PRACTICAL | XI ARTS WITH PRACTICAL | XI COMMERCE & ARTS | XI-SCIENCE & HOME SC. | XI-ELECTRONICS | XI-IT COMMERCE |
|---------|---------------------|---------------------------|------------------------|--------------------|-----------------------|----------------|----------------|
| 1       | ADMISSION FEE       | —                         | —                      | —                  | —                     | 18             | 18             |
| 2       | TUITION FEE         | —                         | —                      | —                  | —                     | 216            | 216            |
| 3       | TERM FEE            | —                         | —                      | —                  | —                     | 36             | 36             |
| 4       | LIBRARY DEPOSIT     | 10                        | 10                     | 10                 | 10                    | 10             | 10             |
| 5       | LABORATORY DEPOSIT  | —                         | 15                     | —                  | 15                    | 15             | 15             |
| 6       | LABORATORY FEE      | —                         | 70                     | —                  | —                     | 70             | —              |
| 7       | COLLEGE EXAM FEE    | 100                       | 100                    | 100                | 100                   | 100            | 100            |
| 8       | OTHER FEE (BIFOCAL) | —                         | —                      | —                  | —                     | 12000          | 5000           |
|         | <b>TOTAL</b>        | <b>110</b>                | <b>195</b>             | <b>110</b>         | <b>125</b>            | <b>12465</b>   | <b>5395</b>    |

**(FOR OTHER BORAD STUDENTS ONLY)**

| SR. NO. | FEE PARTICULAR       | XI ARTS WITHOUT PRACTICAL | XI ARTS WITH PRACTICAL | XI COMMERCE & ARTS | XI-SCIENCE & HOME SC. | XI-ELECTRONICS | XI-IT COMMERCE |
|---------|----------------------|---------------------------|------------------------|--------------------|-----------------------|----------------|----------------|
| 1       | ADMISSION FEE        | 18                        | 18                     | 18                 | 18                    | 18             | 18             |
| 2       | TUITION FEE          | 216                       | 216                    | 216                | 216                   | 216            | 216            |
| 3       | TERM FEE             | 36                        | 36                     | 36                 | 36                    | 36             | 36             |
| 4       | LABORATORY FEE       | —                         | 70                     | —                  | 70                    | 70             | —              |
| 5       | LIBRARY DEPOSIT      | 10                        | 10                     | 10                 | 10                    | 10             | 10             |
| 6       | LABORATORY DEPOSIT   | —                         | 15                     | —                  | 15                    | 15             | 15             |
| 7       | ELIGIBILITY FORM FEE | 300                       | 300                    | 300                | 300                   | 300            | 300            |
| 8       | COLLEGE EXAM FEE     | 100                       | 100                    | 100                | 100                   | 100            | 100            |
| 9       | OTHER FEE (BIFOCAL)  | —                         | —                      | —                  | —                     | 12000          | 5000           |
|         | <b>TOTAL</b>         | <b>680</b>                | <b>765</b>             | <b>680</b>         | <b>765</b>            | <b>12765</b>   | <b>5695</b>    |

- Note :**
- 1 Pay Online RS 360/- (200/- Towards Two wheeler parking charges +Rs 100 Registration Charges + Rs. 50/- Library Card + 10/- Saral)
  - 2 The Parking charge is purely for maintenance of the parking stand and does not include any risk to the vehicle.
  - 3 DETAILS OF CONCESSION REFER PAGE NO. 7,8.
  - 4 In addition to above any other fees levied or increased by Govt. will be payable.

**PRINCIPAL : Dr. (Mrs.) Deepali Kotwal, M.Sc.H.Sc.**

(Food & Nutrition), M.Phil., Ph.D., NET,

**VICE PRINCIPAL**

Mrs. Rita Agnihotri, M.Sc., B.Ed.

**SUPERVISOR**

Mrs. Sulbha Golawar, M.Com., M.Phil, M.A. (Eco.),  
B.Ed., MS-ACIT

**JUNIOR COLLEGE TEACHING STAFF**

**English:**

1. Mrs. A. T. Lihitkar, M.A., B.Ed.
2. Mrs. K. Fulzele, M.A., (Eng., Pol. Sc.) B.Ed.

**Hindi:**

1. Ms. V. Wagh, M.A. (Hindi, Eco.) B.Ed., M. Phil
2. Ms. P. Pranjale, M.A., B.Ed.

**Marathi:**

1. Dr. (Mrs.) S. Sathe, M.A., B.Ed., Ph.D.  
B. A. Addl. (Pol. Sc.)
2. Mrs. D. Makade, (Malewar) M.A., (Marathi, Pol. Sci.) B.Ed.

**Sanskrit:**

1. Mrs. S. R. Anwane, M.A., B.Ed.  
B.A. Addl. (Marathi Lit), Sangeet Visharad M.A. (Music)

**Music :**

1. Mrs. S. Dhamnikar, M.A., B.Ed., Sangeet Visharad
2. Mrs. T. Takhlate, M.A. B.Ed., Sangeet Visharad &  
Sangeet Prabhakar

**Urdu & Persian :**

1. Mrs. Shabana Parveen Meraj Ahmed,  
M.A. (Urdu & Per), B.Ed.

**Economics :**

1. Ms, A. Pathak, M.A., B.Ed., M.Com.

**Geography :**

1. Mrs. V. Rajkarne, M.A., B.Ed. PGDCA, M. Phii

**Home Economics :**

1. Mrs. M. Rathod, M.A.(H.Eco.), B.Ed., SET
2. Dr. S. R. Muley, M.A.(H.Eco.), B.Ed, Ph.D.
3. Mrs. M. Lohbare, M.Sc., (H.Sc.), B.Ed.

**History:**

1. Mrs. L. Bodkhe, M.A. (History, Pol. Sc., Sociology, Economics), B.Ed., M.Ed.
2. Mrs. S. Mukharji, M.A. (Ancient Indian History, Culture & Archaeology, Modern History), B.Ed., P.G. Dip. In Epigraphy; Addl. B.A. (Geography)

**Pol. Science:**

1. Dr. (Mrs.) S. Kolhe, M.A., B.Ed., M.Phil. Ph.D.

**Physics:**

1. Mrs. R. Agnihotri, M.Sc., B.Ed.
2. Mrs. S. Titarmare, M.Sc., B.Ed.

**Chemistry:**

1. Mrs. V. Gadhe, M.Sc., B.Ed.
2. Dr. (Mrs.) N. Kolte, M.Sc., B.Ed., Ph.D.
3. Ms. A. Dhatrak, M.Sc., B.Ed.

**Zoology:**

1. Ms. B. Wadjikar, M.Sc., B.Ed., M. Phil
2. Mrs. A. Phaley, M.Sc., B.Ed.

**Botany:**

1. Mrs. M. Parate, M.Sc., B.Ed.
2. Mrs. A. Yemde, M.Sc., B.Ed.

**Mathematics:**

1. Mrs. P. Patil (Mndhe) M.Sc., B.Ed., M.A., M.Phil
2. Ms. T. Gurudeo, M.Sc., B.Ed.

**Commerce:**

1. Mrs. S. Golawar, M.Com., M.Phil, M.A. (Eco.), B.Ed., MS-ACIT.
2. Mrs. D. Bawankar, M.Com., B.Ed., M.Phil
3. Mrs. R. Zalke, M.Com., B.Ed.,

**Physical Education:**

1. Capt. A. Nathile, M.A., M.P. Ed., Associate NCC Officer.

**Environment Studies:**

1. Ms. V. Fulzele M.Sc., B.Ed.

## **LIBRARY STAFF**

### **Librarian :**

1. Dr. (Mrs.) S. Balkundi

### **Asstt. Librarian:**

1. Mrs. V. Bhalerao, B.Sc., M.Lib., C Programming

### **LIBRARY CLERKS:**

1. Mrs. Rekha alias Neha Dagoria
2. Mrs. Nilam Sakharkar

### **Library Attendants:**

- |                      |                      |
|----------------------|----------------------|
| 1. Shri S. Deshpande | 2. Mrs. M. Dhodapkar |
| 3. Shri R. Sharma    | 4. Shri S. Somkuwar  |
| 5. Mrs. M. Naik      | 6. Mrs. G. Tare      |
| 7. Mrs. M. Kelkar    | 8. Smt. P. Geetey    |
| 9. Ms. M. Kangali    |                      |

### **Lab. Assistants:**

- |                     |                  |
|---------------------|------------------|
| 1. Shri N. Paralkar | 2. Mrs. D. Kanse |
| 3. Mrs. K. Wankhede |                  |

### **Lab. Attendants :**

- |                          |                         |
|--------------------------|-------------------------|
| 1. Mrs. K. Chavan        | 2. Shri D. Ghodichor    |
| 3. Shri M. Mulekar       | 4. Shri S. Bhondge      |
| 5. Mrs. U. Poharkar      | 6. Shri A. Ayachit      |
| 7. Mrs. K. Dhapodkar     | 8. Mrs. S. Pandit       |
| 9. Shri K. Kadu          | 10. Shri F. Kombade     |
| 11. Shri T. Jamaiwar     | 12. Mrs. A. Khondekar   |
| 13. Shri A. Deoghare     | 14. Mrs. A. Khondekar   |
| 15. Shri R.P. Chaturvedi | 16. Shri T. Agase       |
| 17. Mrs. Raina Muddliar  | 18. Mrs. A. Sontakke    |
| 19. Shri A. Nashirkar    | 20. Mrs. Mangala Clarke |
| 21. Shri S. Naidu        | 22. Mrs. K. Shambharkar |
| 23. Mrs. S. Yadav        | 24. Shri B. Shrivastao  |
| 25. Shri. N.B. Ranaware  | 26. Shri V. Mohod       |
| 27. Shri P. Karamkar     | 28. Mrs. Mamta Adiwani  |

### **General Class IV Staff.**

(Peons, Chowkidars & Sweepers)

- |                           |                         |
|---------------------------|-------------------------|
| 1. Smt. I. Masram         | 2. Mrs. M. Hadge        |
| 3. Shri L. Borkar         | 4. Shri V. Kose         |
| 5. Shri R. Laxane         | 6. Smt. S. Shriwas      |
| 7. Shri G. Karande        | 8. Shri. S. More        |
| 9. Shri. S. Giri          | 10. Mrs. S. Chavhan     |
| 11. Mrs. M. Dagor         | 12. N. Sardar           |
| 13. Mrs. P. Lohabare      | 14. Mrs. Archana Jadhav |
| 15. Mrs. Laxmibai Samudre |                         |

## **ADMINISTRATIVE STAFF**

**Dr. Shyamala Nair**, M.Sc. (Botany), M.A. (English), M.Phil, D.T.E., Ph.D.

**Secretary**

**Dr. (Mrs.) Deepali Kotwal**, M.Sc. H.Sc. (Food & Nutrition)  
M.Phil, Ph.D., NET

**Principal**

1. Mrs. D. Reddiwar, B.Sc., M.Sc. (Maths)

Registrar

2. -----

Superintendent

3. Ku. Veena Khobragade, LLB

Sr. Stenographer

4. Shri K. Nasery, B.Com (YCMOU)

Head Clerk

5. -----

Sr. Clerk (Estt.)

6. Smt. N. Fasate, H.S.S.C., D.Ed.

Jr. Clerk (Despatch)

7. Shri. A. Rafique, B.A.

Jr. Clerk (Admn. & Exam.)

8. Mrs. S. Jadhav, H.S.S.C., D.Ed.

Jr. Clerk - Cum Typist

9. Shri. A. Sakharkar, B.Com., M.Com

Jr. Clerk (Accounts) (Scholarship)

10. Mrs. Shilpa Chawke, B.Com., M.B.A. Finance

Jr. Clerk (Accounts)

## IMPORTANT NOTE

- a. There shall be no Social Gathering and College Day in the College.
- b. Students seeking admission and their guardians are expected to read all the information, rules and regulations given in the prospectus carefully and to abide by them.
- c. Students remaining absent for long period due to health reasons should submit 'Medical Certificate' immediately on joining. The same shall not be accepted later and students shall be fined for that period.

### COLLECTION OF BOARD CERTIFICATE (XII class)

- d. Maharashtra State Board of Secondary and Higher Secondary Education, Nagpur issues XII Std. Board Certificate for Summer & Winter examination after One Year.

Students who pass XII std. Examination from this college are required to collect Board Certificate from Admission section of the college on producing the XII std. original Marksheet after One year.

- e. **AS PER THE UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009, (Under section 26(1)(g) of the University Grants Commission Act, 1956) bearing no. F.116/2007(CPP-II) dt. 17.6.2009 ragging is totally prohibited in the institution AND ANYONE FOUND GUILTY OF RAGGING AND/OR ABETTING RAGGING, WHETHER ACTIVELY OR PASSIVELY, OR BEING A PART OF CONSPIRACY TO PROMOTE RAGGING, IS LIABLE TO BE PUNISHED IN ACCORDANCE WITH THESE REGULATIONS AS WELL AS UNDER THE PROVISIONS OF ANY PENAL LAW FOR THE TIME BEING IN FORCE.**

**The student can contact Principal, Vice Principal / Supervisor / Senior Teacher in the college for help.**

### **TERMS & VACATION :**

|                 |            |    |            |
|-----------------|------------|----|------------|
| First Term      | 01.08.2020 | To | 24.12.2020 |
| Diwali Holidays | 10.11.2020 | To | 16.11.2020 |
| Winter Vacation | 25.12.2020 | To | 15.01.2021 |
| Second Term     | 16.01.2021 | To | 25.05.2021 |
| Summer Vacation | 26.05.2021 | To | 25.06.2021 |

**WOMEN'S EDUCATION SOCIETY'S  
LADY AMRITBAI DAGA COLLEGE FOR WOMEN OF ARTS, COMMERCE SCIENCE AND  
SMT. RATNIDEVI PUROHIT COLLEGE OF HOME SCIENCE & HOME SCIENCE TECHNOLOGY,  
SHANKAR NAGAR, NAGPUR -10 (M.S.)**

**College Index No.: 06.01.012**

**UDISE No.: 27091508203**

**College :**

**SHANKAR NAGAR CAMPUS**

**☎ Principal's Office**

**Phone : 2246623,2247192**

**Fax No. : (0712)2246945**

**Phone : 91 8888836283 (Office)**

**E-mail : ladcollege2018@gmail.com**

**Website : www.ladcollege.ac.in**

**THE COLLEGE BANS THE USE OF PLASTIC BAGS IN THE COLLEGE CAMPUS-SEWA INITIATIVE**

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**Swaprakashan :** Publication Cell, Lady Amritbai Daga College for Women of Arts, Commerce & Science and  
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