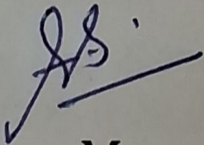


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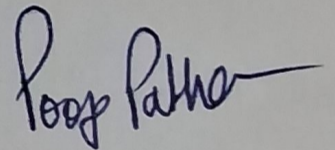
IQAC Meeting : 26.10.2023

**AGENDA:**

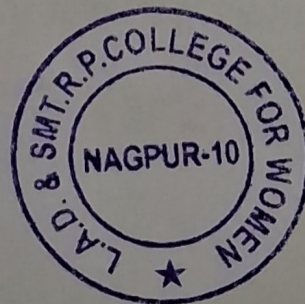
1. Welcome
2. Apologies
3. Address by Principal
4. Minutes of the last IQAC meeting held on 26.04.2023
5. Compliances if any
6. Introduction of External nominees
7. Information about NAAC accreditation
8. Presentation by Criterion Heads
9. Interaction by External nominees
10. Any other matter with the permission of the chair
11. Vote of thanks



Dr. Archana Masram  
IQAC Coordinator



Dr. Pooja Pathak  
Principal



**L.A.D. & Smt. R.P. College for Women, Shankar Nagar, Nagpur**  
**Minutes of the meeting of IQAC held on 26/10/2023.**  
**(External Members)**

Meeting of Internal Committee members of IQAC of L.A.D. & Smt. R.P. College for Women was held on 26 October 2023 at 3 pm in Conference Hall, Shankar Nagar.

**Item No 1. Welcome:-** Dr Archana Masram, IQAC Coordinator welcomed the members of IQAC Committee ; Principal - Dr. Pooja Pathak, Vice president of WES Dr. Avinash Deshmukh, Vice Principal, the newly introduced external members along with all mentors, Criterion Heads and two student Members.

**Item No.2. Apologies:** Apologies for absence were received from Mr. Rahul Kale, Dr. Vaikhari Wazalwar, Dr. Nandita Sapra.

**Item No. 3. Address by the principal:** Principal Dr. Pooja Pathak welcomed the new external members and team of IQAC. She appreciated the efforts of non teaching staff in the flood crises faced by the Institution recently on 23<sup>rd</sup> of September 2023. Though the situation was so disastrous, all the college staff worked hard to overcome the situation. All the administrative staff worked hard to get the situation normalized within 10 to 15 days. The situation was very Scary, but with the cooperative and sincere efforts of staff members and support of college management, the college succeed to overcome the situation. The losses estimated was more than 1 Crore and 34 lakh. For which Institution will not be getting any compensation from NMC/NIT.

**Item No. 4.** The minutes of the last meeting held on 26 April 2023 were confirmed.

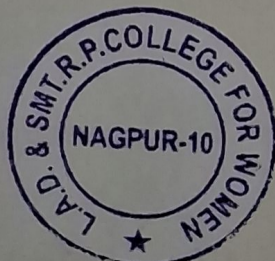
**Item No. 5.** Dr. Archana Masram read the compliances received in the last meeting and were answered, Latest Research activities held in the college and the FIP and FDP conducted in the month of October were informed.

**Item No. 6.** Ms. Kanchan Bade introduced IQAC new external member Dr. Rekha Sharma, Dr. Pooja Pathak welcomed her with a rose stick.

**Item No. 7.** Dr. Archana Masram gave information about NAAC accreditation

**Item No. 8.** All Criteria Heads updated the work done by their team.

**Item No. 9.** Dr. Rekha Sharma suggested use of CBPI (Community based Participative Initiatives) this will help in teaching learning process. She ensured that she is ready to help in developing MOOC courses.



Dr. Gore insisted on developing incubation centers to encourage many more startup projects. With the proper support from college management, NGO and support from stakeholders can lead to encourage students for incubating new ideas and startups.

Ms. Radha Thegdi gave remark that she is happy to see the progress of the Institute and the steps taken by the IQAC regarding her suggestions.

Dr. Archana Masram requested the external members to talk upon how to deal with the present scenario.

Dr. Pawan Sarda insisted upon self-sustainability of the institution during such disastrous period. He congratulated management and college staff for such speedy recovery through massive hard work.

He suggested for increasing footfall of people in the institute by organizing varied events like flee market, various artistic programs or lectures in the premises.

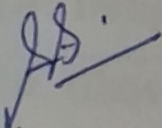
Need to open up & think about new ideas. Need to see that more money and people should come to college.

He insisted upon giving three things to the students those are 1) Good plans 2) Power and 3) Hope.

We need to develop our own Unique Sale Point which will ultimately take care of our NAAC grade.

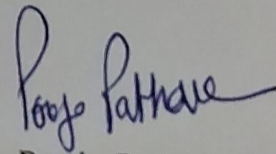
**Item No. 10.** No extra matter was discussed other than agenda.

**Item No. 11.** Ms. Kanchan Bade proposed the vote of thanks while concluding the meeting.



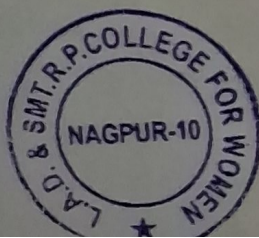
Dr. Archana Masram

IQAC Coordinator



Dr. Pooja Pathak

Principal



L.A.D & Smt. R.P. College for Women, Nagpur

IQAC Committee Meeting: 26/10/2023

Sr. No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Avinash Deshmukh	Vice-President, WES	
2	Dr. Pooja Pathak	Principal	<i>Pooja Pathak</i>
3	Dr. Kiran Patil	Vice - Principal	<i>K Patil</i>
4	Dr. Rijuta Bapat	Vice - Principal	<i>R Bapat</i>
5	Dr. Archana Masram	Coordinator	<i>AS</i>
6	Ms. Kanchan Bade	Co - Coordinator	<i>KBade</i>
	<b>Core Committee</b>		
1	Dr. Ruta Dharmadhikari	Member	<i>Ruta</i>
2	Dr. Surashmie Kaalmegh	Member	<i>S Kaalmegh</i>
3	Dr. Suchita Ingale	Member	<i>S Ingale</i>
4	Dr. Charita Patil	Member	<i>CPatil</i>
5	Dr. Rohini Kalikar	Member	<i>R Kalikar</i>
	<b>Criterion Mentor &amp; Heads</b>		
1	<b>Dr. Sumita Sapre</b>	<b>Mentor - Criterion I</b>	
2	Dr. Ahinsa Tirpude	Head - Criterion I	<i>A Tirpude</i>
3	Dr. Milan Nimbalkar	Head - Criterion I	<i>M Nimbalkar</i>
4	<b>Dr. Deepali Chahande</b>	<b>Mentor - Criterion II</b>	
5	Dr. Bhavana Khapekar	Head - Criterion II	<i>B Khapekar</i>
6	Mrs. Rashmi Kochey	Head - Criterion II	<i>R Kochey</i>
7	<b>Dr. Sangeeta Sahasrabuddhe</b>	<b>Mentor - Criterion III</b>	
8	Dr. Charuta Gajbhiye	Head - Criterion III	<i>C Gajbhiye</i>
9	Dr. Shilpa Sarode	Head - Criterion III	
10	<b>Ms. Kanchan Bade</b>	<b>Mentor - Criterion IV</b>	
11	Dr. Shivani Balkundi	Head - Criterion IV	
12	Ms. Mrunalini Thombre	Head - Criterion IV	<i>M Thombre</i>
13	<b>Dr. Vandana Kawadkar</b>	<b>Mentor - Criterion V</b>	
14	Dr. Vaikhari Wazalwar	Head - Criterion V	
15	Dr. Nandita Sapra	Head - Criterion V	
16	<b>Dr. Nanda Rathi</b>	<b>Mentor - Criterion VI</b>	
17	Dr. Pooja Pathak	Head - Criterion VI	<i>N.A. Rathi</i> <i>Pooja Pathak</i>
18	Dr. Ruta Dharmadhikari	Head - Criterion VI	<i>Ruta</i>

19	Dr. Surashmie Kaalmegh	Mentor - Criterion VII	
20	Mrs. Maya Jadhao	Head - Criterion VII	<i>Godh...</i>
21	Dr. Nidhee Meshram - <i>Bhawate</i>	Head - Criterion VII	<i>Nidhee</i>
1	Registrar	Mrs. Dipika Reddiwar	<i>D Reddiwar</i>
	<b>External Nominees</b>		
1	Dr. Rekha Sharma	Local Society	<i>Rekha</i>
2	Dr. Dilip Gore	Employer	<i>D. Gore</i>
3	Mr. Rahul Kale	Stakeholder	—
4	Mr. Pawan Sarda	Industry	<i>Pawan</i>
5	Ms. Radha Thengadi	Alumna	<i>Radha</i>
	<b>Students Representatives</b>		
1	Ms. Sakshi Samant	BID Sem V	<i>Sakshi</i>
2	Ms. Nidhi Iyer	B Sc Sem V	<i>Nidhi</i>

*AS*  
DR. ARCHANA MASRAM  
IQAC COORDINATOR

*Pooja Pathak*  
POOJA PATHAK  
PRINCIPAL



**L.A.D & Smt. R.P. College for Women, Shankar Nagar, Nagpur**  
**Compliances of the meeting of IQAC held on 26<sup>th</sup> July 2023**

(Action Taken Report)

Presented on 26-10-2023

**Compliances**

In the previous IQAC meeting held on 26-7-2023, suggestions were received from the External Members. They suggested the following points:

1. Dr D. Gore suggested three things 1. An education- Industry Connect 2) For Ph.D. Support by Industry to reach Realistic Goal 3 )Establishment of Robust Incubation Center- All three suggestions were taken very positively and work has been initiated in this regard. The detailed report will be presented by Dr. Charuta Gajbhiye in her criteria presentation.

2. Mr. Pawan Sarda suggested-The entrepreneurship should be augmented by the teaching fraternity. The IQAC has floated this idea among the teachers, and they are working on this line. Dr. Ruta Dharmadhikari will tell us the actual work done in this regard during her presentation.( Students & Teachers).

3. Ms. Radha Thegadi suggested that more PG Courses should be started and increases the participation of students in outside college activities.

In this view our College students are not only participated but brought laurel to the College in the field of Cultural, Extension activities & Sports. Detailed report of this will be presented by Dr. Vandana Kawadkar in her presentation.

**Compliance 1 & 2:** New IQAC Committee has been framed in view of this suggestion. The presence of eminent scientists and Entrepreneur would work actively in this area.

Dr. Nanda Rathi, Join Secretary of WES expressed her expectations regarding an improvement of NAAC Scoring and to obtain better grades.-In this regard let me tell you that all the staff members have started the work under the able guidance of our Principal.



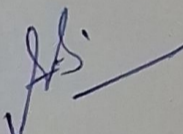
Such as 1) The IQAC has framed certain Sops for Official Communication & data Collection and circulated among the concern staff.

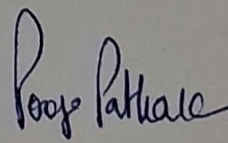
2) Planner for the Academic Year 2023 – 2024 has been Formulated for conduction of activities and submission of data and circulated amongst all the Heads of Department.

3) IQAC Conducts monthly meeting of Heads of the department to review the work promised by them in the yearly planner and target achieved in that particular month.

4) Under the Convenorship of Principal, IQAC Core Committee members Dr. Surashmei Kaalmegh & Dr. Charita Patil Conducted an FDP on Student's Centric Teaching Pedagogy.

5) Five day Faculty Induction programme was organized by the IQAC for the newly recruited Assistant Professors to make them aware about the functioning of our Institution. Where senior faculties of our College guided them regarding their own growth as well as their Contribution in Institution's upliftment. Where they presented their future plans about their department as well as about College (In Writing and submitted to the IQAC with a time line). And the IQAC will review the promises made by them periodically and will guide them in case of any difficulty.

  
Dr. Archana Masram  
IQAC Coordinator

  
Dr. Pooja Pathak  
Principal



**Minutes of Meeting of Core Committee with the Principal on Tuesday, 21 March 2023  
at 5 pm in the Principal's Chamber**

The following points were discussed

- 1) AQAR 2021 – 2022 to be filled and submitted by the existing IQAC Committee on or before 30 April 2023.
- 2) A meeting with all Criteria Heads to be held on Friday, 24 March 2023 at 2 pm.
- 3) PowerPoint Presentations (based on new AQAR Guidelines) by all Criteria Heads on Wednesday, 29 March 2023.
- 4) IQAC Meeting with all External Nominees to be held on Friday, 31 March 2023 at 3 pm.

Meeting was attended by the following Core Committee Members

- 1) Dr. Pooja Pathak – Officiating Principal
- 2) Dr. Archana Masram – IQAC Coordinator - *AS*
- 3) Ms. Kanchan Bade – IQAC Co-Coordinator *Bade*
- 4) Dr. Surashmie Kaalmegh
- 5) Dr. Ruta Dharmadhikari *RD*
- 6) Dr. Charita Patil - *CP*
- 7) Dr. Suchita Ingale

*AS*  
Dr. Archana Masram  
IQAC Coordinator

*Pooja Pathak*  
Dr. Pooja Pathak  
Officiating Principal





## **Minutes of IQAC Meeting held on 24 March 2023 in the Conference Hall**

A meeting of Core Committee and Criterion Heads with Officiating Principal, Dr. Pooja Pathak was held on Friday, 24 March 2023 at 3 p.m. in the Conference Hall.

Dr. Archana Masram, IQAC Coordinator conducted the meeting.

1. **Welcome:** Dr. Archana Masram, IQAC Coordinator welcomed the Principal, Core Committee Members and Criteria Heads for the meeting
2. **Apologies:** Apologies were received from Dr. Nanda Rathi and Dr. Deepali Chahande
3. **Address by the Principal:**
4. **Minutes of the last IQAC meeting with Dr. Shyamala Nair, Secretary, WES held on 20 February 2023:**

Dr. Archana Masram read out the minutes of IQAC meeting with Dr. Shyamala Nair, Secretary, WES held on 20 February 2023 and informed all regarding the suggestions given by Dr. Shyamala Nair.

Following points were discussed :

- Faculty Profile to be updated on college website urgently
- Feedback Questionnaire should be based on Criterion 1
- Day Care Centre to be set up in Shankar Nagar college Hostel as an IQAC Initiative  
Letter regarding above to be forwarded by the Principal to the Management
- Strategy to be planned for Faculty – Student Exchange
- Dr. Ruta Dharmadhikari informed that Entrepreneurship Development Cell is planning to conduct a Seminar on Entrepreneurship and plans to utilize SEWA space for display of the products

5. **Compliances if any :**

6. **Information of Assessment Report received from NAAC after Accreditation :**

Assessment Report received from NAAC after Accreditation was discussed

7. **Discussion about preparedness for AQAR 2021 – 2022 (Period of data submission ) :**

It was decided to submit AQAR 2021 – 2022 by 15 April 2023. The period of data collection for AQAR 2021 – 2022 is 1 June 2021 to 31 May 2022

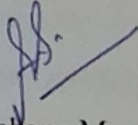


**8. Interaction with Criteria Heads :**

- Dr. Rohini Kalikar – Criterion 1 Head, suggested that the Event Form should include the Type of Activity – Value Added Course / Certificate Course / Soft Skills / Professional Ethics/ Gender Values etc.
- Dr. Sumita Sapre - Criterion 1 Head, suggested to have a Facility of Common Data Bank & Master List of Activities
- Dr. Rohini Kalikar - Criterion 1 Head, informed that soft copy of Teachers Diary will be sent by mail to all Teachers

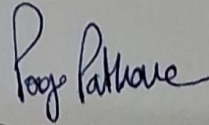
**9. Any other matter with the permission of the Chair :** A meeting of all the Staff Members to be convened on Wednesday, 29 March 2023 to simplify the Documentation process

**10. Vote of Thanks :** Ms. Kanchan Bade, IQAC Co – Coordinator proposed the formal vote of thanks.



Dr. Archana Masram

IQAC Coordinator



Dr. Pooja Pathak

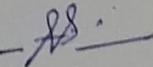
Officiating Principal





## Minutes of IQAC Meeting (Core Committee Members)

IQAC meeting was held on 23<sup>rd</sup> August 2023 at Department of Chemistry

The Agenda of the meeting was to take monthly review meetings of the planner submitted by the Departments.

Dr. Archana Masram, IQAC Coordinator — 

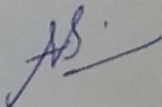
Dr. Ruta Dharmadhikari, 

Dr. Charita Patil — 

Dr. Rohini Kalikar

Above members were present for the meeting and following points were discussed in the meeting.

- Planning for the meetings of IQAC members with Department heads for the verification and progress of department wise yearly planner, was discussed.
- Allotment of different faculties to Core committee members was done for schedule circulated.
- Time slots and venue was fixed to conduct the meetings and notice for the same was written for circulation.
- Documents to be checked and procedure to be followed while verification of data was discussed.



Dr. Archana Masram  
IQAC Coordinator

