



Key Indicator 6.1 - Institutional Vision and Leadership

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

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ADDITIONAL INFORMATION

1. Permission letter
2. Core Organizing Committee
3. Proofs of all decentralized and delegated work .



6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Proofs given below:

The decentralization of decision making and implementation of action plans follows a planned and streamlined organizational structure.

A Core Organizing Committee was formed under the guidance of the Principal, after due approval from the Management.

The Organizing Committee formed various working committees for smooth implementation of all the events. Students, teachers and non-teaching staff were incorporated into each committee.

Timelines were monitored by the Organizing Secretary in coordination with the Principal and various sub-committee heads and heads of Departments.

Various programmes were conducted, grouped under several areas of security and safety as given below: Financial Security, Environmental Safety, Women and Child Safety, Geopolitical Safety.



Decentralised management in Safety and Security Year.

1. Permission letter for the Theme Year

Date: 07/09/2022

To
The Principal
L.A.D & Smt. R. P. College for Women,
Nagpur.

Subject: Safety & Security Literacy Year (2022-2023)

Respected Madam,

As we are aware that our college has been celebrating Literacy Years under various themes since 2018 - 2019 and in this academic year 2022 – 2023 we have taken the theme as Safety & Security Literacy Year. It is my proud privilege to get the opportunity to be the convener of the same.

We propose to conduct following programs under the literacy year celebration.

1. Conference (International)
2. Competition on Intercollegiate level
 - (i) PPT Competition.
 - (ii) Model making
 - (iii) Quiz Competition
3. Workshops / Seminars on the topic;
 - a) Financial Security
 - b) Women Safety
 - c) Martial arts training to girls.
 - d) Cyber safety
 - e) Road Safety
 - f) Food Safety, etc.

On 08/09/2022 NSS Unit I, wish to organize a seminar on 'Youth can change the world' in collaboration with the members of a social campaign – Young India Unchained initiated by the youth to make a safe and human trafficking free society for women.

On 23/09/2022 a seminar on 'Awareness on Child Abuse- POCSO Act' is proposed to be organized by NSS Unit I. Guest Speaker will be Dr. Ramya Nisal, Sakshi Project Delhi. She is Senior



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Trainer for “The Rakshin Project” contributing to the development, design and execution of the workshops and webinars on prevention of child sexual abuse.

On 28/09/2022 a lecture on “सैनिक हो तुमच्यासाठी” will be conducted by Ms. Sumedha Chithade.

On 18 October 2019, oxygen generation plant was dedicated by Ms. Sumedha Chithade to the army at Siyachen, the world's highest battlefield, by raising a fund of two and a half crores through self-participation and public participation, which is used by 35 thousand soldiers, local citizens, tourists, riders etc. Recently on April 15, 2022, a second oxygen generation plant of Rs.3 crore was set up at Kupwara in the state of Jammu and Kashmir and dedicated to the armed forces which is used by 60 to 65 thousand soldiers.

I request you to kindly give permission to organize these Seminars and Lecture in Niyogi Hall and oblige.

Thanking you.

Yours faithfully

Bhavana Khapekar

Dr. Bhavana Khapekar
Convenor, Safety & Security Literacy Year (2022 – 2023).

Dr. Bhavana Khapekar





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2. Core committee and subcommittees, Minutes of Meetings and Attendance of Meetings,

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To
The Principal,
L.A.D. & Smt. R. P. College for Women,
Shankar Nagar, Nagpur.

Date: 17/11/2022

Subject: List of Committees for Safety & Security Literacy Year (2022-2023).

Respected Madam,

Kindly find enclosed, the list of various committees formed for conducting programs under Safety & Security Literacy Year (2022-2023).

This is submitted for your kind perusal.

Thanking You,

Yours Sincerely,

Blehapelkar

Dr. Bhavana Khapekar
Convener, Safety & Security Literacy Year (2022-2023)





Safety and Security Literacy year 2022-23

Committee List

Coordinator-	Principal, Dr. Pooja Pathak
Co-coordinators-	Vice –Principal, Dr. Kiran Patil Vice-Principal, Dr. Rijuta Bapat
Convener -	Dr. Bhavana Khapekar
Co-Convener -	Dr. Charuta Gajbhiye
IQAC Coordinator -	Dr. Archana Masram
IQAC Co-Coordinator -	Ms. Kanchan Bade
Report Writing and Publicity	-Dr. Deepali Chahande Dr. Shilpa Sarode Dr. Meenakshi Wani Ms. Mrunalini Thombre-Wasnik Dr. Meenakshi Bhoyar Dr. Mrudula Kale Ms. Rupali Waghmare
Finance Management -	Dr. Bhavana Khapekar Dr. Vandana Kawadkar Dr. Rosalin Mishra Mrs. Maya Jadhav Dr. Karuna Ganvir Dr. Milan Nimbalkar Dr. Prachiti Bagadey Dr. Laila Bhairaiya
Seminar Proceedings -	Dr. Nidhee Meshram Dr. Shreeja Kurup Ms. Sonal Admane Dr. Sumita Sapre Dr. Minakshi Wani Dr. Mrudula Kale Dr. Minakshi Bhoyar
Inaugural Programme - In-charge-	Dr. Bhavana Khapekar Dr. Charuta Gajbhiye



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Technical Support - In-Charge- Dr. Shreeja Kurup
Dr. Rosalin Mishra
Ms. Rupali Waghmare
Mrs. Amruta Buit

Registration and certificate distribution committee-

Convener- Dr. Vandana Kawadkar
Co-Convener- Dr. Madhavi Gaikwad
Dr. Usha Daigavane
Dr. Madhuri Chansarkar
Dr. Vaijayanti Asolkar
Dr. Madhuri Patil
Dr. Deepali Meshram
Dr. Shirin Aghor
Dr. Vandana Fulzele

Committees for Other Programmes:-

Demo on Fire Safety- (09/11/2022)

Dr. Madhuri Chansarkar
Dr. Vandana Fulzele
Dr. Raksha Pandit
Mrs. Amruta Buit

Workshop on Martial arts - (14/11/2022 to 23/11/2022)

Ms. Nilima Waghmare
Dr. Varsha Bhujbal
Dr. Laila Bhairaiya
Dr. Madhavi Gaikwad

Seminar on Drug Abuse -

Ms. Maya Meshram
Ms. Nilima Waghmare

Bhavana Khapekar

Dr. Bhavana Khapekar
Convener, Safety & Security Literacy Year (2022-2023)

Pooja Pathak

Dr. Pooja Pathak
Principal



L.A.D. & Smt. R.P. College for Women, Nagpur

MEETING MINUTE

Department of Commerce & Management
Course: B.Com, B.B.A., B.C.C.A, M.Com
Date: 15 September 2022
Time: 11.00 am

A departmental meeting was held in commerce department with a view to plan for the activities to be conducted under the 'Safety and Security Literacy Year 2022-23.' The outputs of meetings were as below:

1. A one day International Conference will be conducted someday in between 5th to 10th February time period. It will have sessions namely, Financial security, Cyber security, Women security, Food and Drug security. Being an online conference it would demand a paid subscription of Zoom platform. Its' estimate lies between Rs.2,000 to Rs.3,000. Four speakers will be called upon with an estimate of Rs.10,000 per speaker's honorarium. With a target of 200 participants, registration fees will be Rs.300 per head.
2. Two days Inter-collegiate competitions will be conducted in the month of February. First day will have Power point presentation competition and second day will comprise of Intra College Quiz and inter-collegiate modal making competitions. All the three competitions will have an entry fee of Rs.100 each for the participants. Snacks, prizes, miscellaneous expenses etc. may incur Rs.5,000 for each competition.
3. A seven days' workshop on Marital Arts will be held in the second week of October with a target of minimum 50 students. Trainer will be searched and its' charges will be chalked out so that we can estimate total expenditure on this workshop. Amount to be collected from trainees as fee will depend on this expenditure. Workshop will be for 1&1/2 hour per day.
4. A webinar on 'Financial Safety after Retirement' will be arranged on 29th September 22.
5. A seminar on cyber security, defensive drive, disaster management, bio-degradable pads will be conducted soon.

Bhavana Khapekar

Dr. Bhavana Khapekar

Head, Faculty of Commerce & Management



L.A.D. & Smt. R.P. College for Women, Nagpur

MEETING MINUTE

Department of Commerce & Management

Course: B.Com, B.B.A., B.C.C.A, M.Com

Date: 15 March 2022

Time: 12:00 P.M.

A departmental meeting was held with a prior notice by Dr. Bhavana Khapekar. Staff members were informed about the conduction of Literacy year 2022-2023 under the department of Commerce & Management. All members discussed , suggested and planned framework of the event to be conducted.

The following points were discussed:

1. Members decided date to announce Literacy Year as Financial Literacy Year 2022-2023.
2. Following programs were proposed to be conducted:
 - a) Conference (International)
 - b) PPT Competition
 - c) Finance Mela
 - d) Model making
 - e) Quiz Competition
 - f) LAD Shark Tank & Similar Ideas
 - g) Financial Games
 - h) Workshop / Seminar
 - i) Returns on Investment (ROI)
 - j) Parliament in College
 - k) Budget Literacy (Workshop)
 - l) Financial Benefits for women Entrepreneurship
 - m) Indian Economy & its Functionality
3. Dr. Laila Bhairaya was assigned to find out RTM Nagpur University courses, degree , diploma related Skill Development.
4. Also it was planned for the conduct of Skill Education Level-I, II, III.
5. Skill Education Level-I was planned to be held in April First week and remaining Level – II ,III in Financial Literacy Year 2022-2023.



6. List of Meeting attendees is as below:

- 1) Dr. Vandana Kawadkar *Vandana Kawadkar*
- 2) Dr. Madhuri Chansarkar *Madhuri Chansarkar*
- 3) Dr. Usha Daigavane *Usha Daigavane*
- 4) Dr. Shreeja Kurup *Shreeja Kurup*
- 5) Dr. Laila Bhairaiya *Laila Bhairaiya*
- 6) Ms. Rupali Waghmare *Rupali Waghmare*
- 7) Ms. Sonal Admane *Sonal Admane*
- 8) Ms. Amruta Buit *Amruta Buit*
- 9) Ms. Kanchan Bankar *Kanchan Bankar*
- 10) Ms. Vaishnavi Mohurle *Vaishnavi Mohurle*

Meeting concluded at 1:45 P.M.

Bhavana Khapekar
Dr. Bhavana Khapekar
Head, Faculty of Commerce & Management



L. A.D & Smt. R.P. College for Women, Nagpur

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3. Proofs of all decentralized and delegated work . Letters, notices, whatsapp notices, reports , newspaper reports.

LAD COLLEGE FOR WOMEN
WOMEN'S EDUCATION SOCIETY'S
LADY AMRITBAI DAGA COLLEGE FOR WOMEN OF ARTS, COMMERCE &
SCIENCE AND SMT. RATNIDEVI PUROHIT COLLEGE OF
HOME SCIENCE & HOME SCIENCE TECHNOLOGY,
SHANKAR NAGAR, NAGPUR - 440 010 (M.S.) INDIA
(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur),
(Recognized u/s 2(f) & 12 (B) of the U.G.C. Act, 1956)
(Accredited 'A' Level 2003, Re-Accredited 'A' Level 2011,
again Re-Accredited 'A' Level 2016 by NAAC, Bangalore),
(Identified as College with Potential for Excellence (CPE) by U.G.C., New Delhi)
PHONES : Principal off.: 2246623, 2247192 Fax : (0712)2246945
E-mail : ladcollege@yahoo.co.uk, Website : www.ladcollege.in

Date : 20.10.2022

NOTE FROM OFFICIATING PRINCIPAL

As we are aware L. A. D. and Smt. R. P. College is celebrating year 2022-23 as "Safety and Security Literacy Year". Permission was sought for conducting various programs under this banner throughout the year from the Dr. Shyamala Nair, Secretary, Women's Education Society dated 26/09/2022. Department of Commerce has been made overall in charge of the programmes to be organized under the Literacy Year and the Convenor is Dr. Bhavna Khapekar, Head, Department of Commerce. For the smooth conduction of the programmes, a need was felt to raise funds in order to meet out the approximate expenditure of Rs. 2.5 Lakhs keeping in view the safety and security measures to be adopted for students of our college.

In lieu of this a meeting was convened on 12th October 2022 for financial planning of Safety and Security year 2022-23. The meeting was attended by Dr. Nanda Rathni, Jt. Secretary, WES, Dr. Pooja Pathak, Principal, Mrs. Deepika Reddiwar, Registrar, Mr. Abhay Joshi, Deputy Accountant, Dr. Titarmare, Vice Principal, Dr. Archana Masram, IQAC Coordinator, Dr. Charita Patil, Dr. R. Dharmadhikari, Core Committee members of IQAC and Dr. Bhavna Khapekar, Convenor. The matter of fund raising was discussed and unanimously it was decided to raise funds by way of contribution as mentioned below:

- Senior College Teaching Staff – Rs. 5000/- each
- Junior College Teaching Staff – Rs. 2000/- each
- Non – Teaching staff – Rs. 500/- each
- Students – Rs. 100/- each

The letter of Dr. Bhavna Khapekar is attached herewith.

The note is submitted for information and permission.

Approval of the Treasurer
in all financial matters be taken

N.A. Rathni
Dr. Nanda Rathni
Jt. Secretary, W.E.S.

Shyamala Nair
Dr. Shyamala Nair
Secretary, W.E.S.

Pooja Pathak
Dr. Pooja Pathak
Off. Principal

Shri Murali Pantula
Shri Murali Pantula
Treasurer, W.E.S.

Shri Kishore Dewani
Shri Kishore Dewani
Vice President, W.E.S.

Adv. Sunil Manohar
Adv. Sunil Manohar
President, W.E.S.

Dr. Avinash Deshmukh
Dr. Avinash Deshmukh
Vice President, W.E.S.



L. A.D & Smt. R.P. College for Women, Nagpur

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To
The Principal,
L.A.D. & Smt. R. P. College for Women,
Shankar Nagar, Nagpur.

OFFICE OF THE PRINCIPAL
LAD & SRP College For Women
SHANKAR NAGAR, NAGPUR-462010 Date: 13/10/2022

13 OCT 2022

INWARD No. 2634
Superintendent/Registrar
(2022-2023).

Subject: Permission for fund collection under Safety and Security Literacy Year (2022-2023).

Respected Madam,

A meeting was convened on 12/10/2022 for financial planning of Safety & Security Literacy Year (2022-2023) attended by the following members;

1. Dr. Nanda Rathi, Jt. Secretary, WES.
2. Mrs. Deepika Reddiwar, Registrar
3. Mr. Abhay Joshi, Deputy Accountant
4. Dr. Pooja Patil, Officiating Principal
5. Dr. Durgeshmandini Titarmare, Vice Principal
6. Dr. Archana Masram, IQAC Coordinator
7. Dr. Charita Patil, Core Committee Member
8. Dr. Ruta Dharmadhikari, Core Committee Member
9. Dr. Bhavana Khapekar, Convener, Safety & Security Literacy Year.

The matter of fund raising for Safety & Security Literacy Year (2022-2023) was discussed in detail and all the above members were of unanimous opinion that the fund raising can be done as mentioned below by way of contribution;

- Senior College Teaching Staff – Rs. 5000/- each.
- Junior College Teaching Staff – Rs. 2000/- each.
- Non – Teaching Staff – Rs. 500/- each.
- Students – Rs. 100/- each.

The fund raising was discussed in order to meet out the approximate expenditure of Rs. 2.5 Lakhs required to complete the Safety & Security Literacy Year compliances.

This is submitted for your information and advice.

Thanking you.

Yours Sincerely,

Bhavana Khapekar

Dr. Bhavana Khapekar

Convener, Safety & Security Literacy Year (2022-2023)

15/10/2022



L. A.D & Smt. R.P. College for Women, Nagpur

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WOMEN'S EDUCATION SOCIETY'S
LADY AMRITBAI DAGA COLLEGE FOR WOMEN OF ARTS, COMMERCE &
SCIENCE AND SMT. RATNIDEVI PUROHIT COLLEGE OF HOME – SCIENCE AND HOME-SCIENCE
TECHNOLOGY SHANKAR NAGAR NAGPUR – 440 010. (M.S.) INDIA
(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)
(Recognized U/s 2(f) & 12(B) of the U.G.C. Act, 1956)
NAAC Accredited 'A' Level (I,II,III,IV Cycle)
College with Potential for Excellence (2016-2021)
Phone No. : Principal Office : 2246623, 2247192 Fax (0712) 2246945
E-mail : ladcollege2018@gmail.com, Website : www.ladcollege.ac.in

Gen 12023-24/76
Date: 21/04/2023

NOTICE

FOR ALL THE TEACHING & NON-TEACHING STAFF

All the teaching and non-teaching staff are informed that, as a part of Safety and Security Literacy Year 2022-2023 valedictory function, college is organizing a Seminar on 'Smart Investing: Income Tax Return Filing and Investment Planning', on 25/04/2023 at 01.00 p.m. in Conference Hall. The Resource person is CA Sangram Karwatkar.

All are requested to attend the seminar and the valedictory function.

Bkchapekar
Dr. Bhavana Khapekar
Convenor, Safety and Security
Literacy Year 2022-2023

Pooja Pathak
Dr. Pooja Pathak
Off. Principal
Off. :- Principal
LAD & SMT R. P. College
For Women
Nagpur - 10

- Cc to : 1] Staff Notice Board Shankar Nagar & Seminary Hills Campus
2] Vice Principal's (Sr. College) Shankar Nagar & Seminary Hills Campus
3] Librarian for sending mail to all teaching staff of Senior College
4] Notice File
5] Master File

VK/Note File/Notice



L. A.D & Smt. R.P. College for Women, Nagpur

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WOMEN'S EDUCATION SOCIETY'S
LADY AMRITBAI DAGA COLLEGE FOR WOMEN OF ARTS, COMMERCE & SCIENCE
SMT. RATNIDEVI PUROHIT COLLEGE OF
HOME – SCIENCE AND HOME-SCIENCE TECHNOLOGY
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level 2016 by NAAC, Bangalore),
(Identified as College with Potential for Excellence (CPE) by U.G.C., New
Delhi) Phone No. : Principal Office : 2246623, 2247192 Fax (0712) 2246945
Email:ladcollege2018@gmail.com,Website:www.ladcollege.ac.in

**Safety and Security literacy year 2022
For All Senior And Junior College Staff And Students**

Date: 05-11-2022

NOTICE

Under the Safety and Security literacy year 2022, Fire Brigade Department will conduct fire mock drill at L.A.D. College, Shankar Nagar premises Nagpur, in participation with students and staff of our college on 09 November 2022 at 11 am.

All students and staff of senior and Junior college are instructed to assemble on the ground at 10.45. and attend the same .

Facilitator-Fire Brigade Department, NMC, Nagpur.

Date- 09/11/2022

Time- 11 am.

Bkchapekar
Dr. Bhavana Khapekar
Convener : Safety and Security literacy year 2022

Pooja Pathak
Dr. Pooja Pathak
Principal

- Cc to: 1] Staff Notice Board Shankar Nagar & Seminary Hills Campus.
2] Student Notice Board (Senior & Junior College)
3] Vice Principal's (Sr. College) Shankar Nagar & Seminary Hills
4] Vice Principal of Junior College
5] Notice File
6] Master File



L. A.D & Smt. R.P. College for Women, Nagpur

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L.A.D. & SMT. R.P. COLLEGE FOR WOMEN, NAGPUR

**Faculty of Commerce & Management
NOTICE**

Faculty of Commerce & Management, under the aegis of Safety & Security Literacy Year 2022-2023, is organizing a webinar for teaching and non-teaching staff to make them aware of the financial & investment aspects of retirement planning.

Details of the webinar are as follows:

Topic : Retire Rich Program- Learn Powerful Principles to Achieve Your Financial Planning, Tax Planning and Better Money Management

Date : Tuesday, 11 October, 2022

Time : 1 pm to 2 pm

Facilitator : Mr. Krishna Iyer, Freelancer

Participants : Teaching & Non-teaching Staff of the College

Webinar Place : Zoom

Webinar Fees : Free of cost

Webinar Description : Participants required a smartphone or Laptop/ PC and must install Zoom Application before program.

Bhavana Khapekar
Dr. Bhavana Khapekar
Convenor

Dr. D. Titarmare
Vice Principal

Date: 07.10.2022