



Key indicator -6.3 Institutions Performance Appraisal System for teaching and non-teaching staff supporting documents:

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1. Performance Appraisal for Head of Department

LADY AMRITBAI DAGA COLLEGE FOR WOMEN OF ARTS, COMMERCE & SCIENCE AND SMT. RATNIDEVI PUROHIT COLLEGE OF HOME SCIENCE AND HOME-SCIENCE TECHNOLOGY, SHANKAR NAGAR, NAGPUR-440 010. (M.S.) INDIA

GOVERNMENT OF MAHARASHTRA
H & T.E. & E.D.-CRF 1096/(20/96)/TE-4

Performance Appraisal for Head of Department

Name of the Teacher : _____
 Designation : _____
 Address & Telephone No. : _____
 Duration of Appraisal : 01.04.20__ to 31.03.20__

Note: * indicates multiplication sign

1. Performance of Engaging Lectures : (As a teacher)

S. No.	Class/ Course	Subjects taught	No. of Lectures target	Lectures Actually Engaged	Percentage Target Achieved	Average of Col.(6)	Performance and Multiplying factors	Max. Weight	Weight Achieved (8)*(9)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1							Excellent - 1.0 (100-11)	05	
2							Good - 0.7 (90-11)		
3									

2. Performance of Attendance of Students : (As a teacher)

S. No.	Class/ Course	Subjects taught	Sum of students present	Lectures Actually Engaged	Students on roll	Average attendances (4)*100 (5)*(6)	Average of Col. (7)	Performance and Multiplying factors	Max. Weight	Weight Achieved (9)*(10)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1								Excellent - 1.0 (100-11)	05	
2								Good - 0.7 (80-61)		
3								Average - 0.5 (60-41) Poor - 0.2 (40-00)		

3. Performance of Results : (As a teacher)

S. No.	Class/ Course	Subjects taught	Average result of same subject for last 3 years in institute	% of students securing marks above 3 years average	Average of Col.(5)	Performance and Multiplying factors	Max. Weight	Weight Achieved (7)*(8)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1						Excellent - 1.0 (100-11)	05	
2						Good - 0.7 (80-61)		
3						Average - 0.5 (60-41) Poor - 0.2 (40-00)		



Other Performance-- contd.					
Sr. No. (1)	Performance indicator to be assessed (2)	Evaluation by Reporting Officer (3)			
		Excellent	Good	Average	Poor
2.	Personal Academic Achievement : a) Use of library books, periodicals or participation in seminars/workshops b) Updates knowledge or delivers speeches in other institutions c) Participation in Curriculum or Learning resource development d) Memberships of professional bodies or Awards or honours e) Innovations in Education, Evaluation, Examination reforms.				
3.	Managerial Skill : a) Efficiency in conducting examinations/ admissions/ gymkhana activities b) Projecting image of institution c) Resolving conflicts in the institution d) Maintaining student discipline and creating congenial atmosphere e) Leadership of action in crisis.				
4.	Administrative Skill : a) Maintains good record keeping/handle audit objections effectively b) Prepares proposals for institutions development/ reports of inspections. c) Conducts departmental meetings regularly d) Maintains equipment in the laboratories e) Willing to assume higher responsibility or any responsibilities assigned				
5.	Co-curricular Activities and Staff Development : a) Organising cultural programmes/ gathering/ sports/ competitions b) Interest in activities related to hostel c) Provides extension services to the rural/urban community. d) Deputing/Relieving staff for training programmes e) Organising Continuing Education Training Programmes/ Summer Schools/ Winter Schools/ Distance learning programmes.				
6.	Interaction with External Environment : a) Interaction with industry / UGC/ AICTE/ TIT/ ISTE/ Higher Office b) Interest in Placement of students. c) Participation in Resource generation, Testing, Consultancy etc. d) Liaison with parents, society e) Activities of Alumni association				
Total Number of Tick Marks					



L. A.D & Smt. R.P. College for Women, Nagpur

NAAC AQAR 2023 - 2024

FINAL ASSESSMENT :

Particulars			Weight achieved
a)	Total weight achieved in TABLES other than other performance ..		
	Weight for other performance	No. of tick marks	Multiplying Factor
b)	Excellent		2.0
c)	Good		1.4
d)	Average		1.0
e)	Poor		0.4
f)	Special weight given by Reporting Officer (Max. 5)		
g)	Total weight achieved out of 100		

Note: The special weight maximum of 5 may be awarded by reporting officer for the extra ordinary contribution beyond institution. (Please mention activities for which special weight is given)

टीप : खाली दर्शविल्याप्रमाणे श्रेणी घ्यावी
100-81 - उत्कृष्ट, 81-71 - उत्कृष्ट
71-61 - निश्चित चांगला, 60-51 - चांगला,
50-35 - सामान्य 34-00 - सामान्यदून
कमी

सर्वसाधारण मूल्यमापन व श्रेणी : _____ श्रेणी : _____

ठिकाण : _____

दिनांक : _____ प्रतिवेदन अधिकाऱ्याची सही व पदनाम
Head of the Department/ Vice-Principal

पुनर्विलोकन अधिकाऱ्याचा अभिप्राय :
 मी प्रतिवेदन अधिकाऱ्याने केलेल्या मूल्यमापनाशी सहमत आहे.
 मी खालील कारणावरून प्रतिवेदन अधिकाऱ्याने दिलेली श्रेणी खालील प्रमाणे बदलू इच्छितो

_____ श्रेणी : _____

ठिकाण : _____

दिनांक : _____ पुनर्विलोकन अधिकाऱ्याची सही व पदनाम
Convenor Review Committee



2. Performance Appraisal for Lecturer/Reader/Assistant Professor/Associate Professor/Professor Administrative Officer

LADY AMRITBAI DAGA COLLEGE FOR WOMEN OF ARTS, COMMERCE & SCIENCE AND SMT. RATNIDEVI PUROHIT COLLEGE OF HOME SCIENCE AND HOME-SCIENCE TECHNOLOGY, SHANKAR NAGAR, NAGPUR-440 010. (M.S.) INDIA

AS PER GOVERNMENT OF MAHARASHTRA

Performance Appraisal for Lecturer / Reader /Assistant Professor / Associate Professor / Professor Administrative Officer

Name of the Teacher : _____

Designation : _____

Address & Phone No. : _____

Duration of Appraisal : 01.04.20__ to 31.03.20__

Note: * indicates multiplication sign

1. Performance of Engaging Lectures / Practicals :

S. No.	Class/ Course	Subjects taught	No. of Lectures target	Lectures Actually Engaged	Percentage Target Achieved	Average of Col.(6)	Performance and Multiplying factors	Max. Weight	Weight Achieved (8)*(9)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1							Excellent - 1.0 (100-91)	65	
2									
3							Good - 0.7 (90-81)		
4									
5									
6									

2. Performance of Attendance of Students :

S. No.	Class/ Course	Subjects taught	Sum of students present	Lectures Actually Engaged	Students on roll	Average attendance = (4) * 100 / (5) * (6)	Average of Col (7)	Performance and Multiplying factors	Max. Weight	Weight Achieved (9)*(10)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1								Excellent - 1.0 (100-81)	65	
2										
3								Good - 0.7 (80-61)		
4										
5								Average - 0.5 (60-41)		
6										



No.	Performance indicator to be assessed	Evaluation by Reporting Officer			
		Excellent	Good	Average	Poor
4.	Assignments/ Evaluation : a) Giving assignments regularly and assessing promptly b) Maintaining quality and standard of questions/evaluation c) Providing feed back to the students about shortcomings d) Innovations in paper setting/evaluation e) Record keeping of students profile				
5.	Curriculum / Learning Resources Development : a) Interest shown in curriculum development or preparation of syllabi b) Preparing question banks c) Motivating students for use of computers d) Giving handouts/upkeep of laboratory manuals / writing books. e) Preparation of computer software as a teaching aid				
6.	Seminars/Training : a) Use of library books, periodicals, journals etc. b) Attendance in seminars / conferences / workshops c) Writing articles in state or national level periodicals d) Delivering speech in other institutions e) Memberships of professional bodies, awards and honours				
7.	Co-curricular Activities: a) Consultancy and testing in the appropriate of work area or organizing continuing education programmes for revenue generation / ability to work as resource person. b) Organising cultural programmes /sports /extra-curricular activities etc. c) Organising industrial visits /study tours for students or taking interest in NCC/NSS/Blood donation/Plantation/medical camps. d) Contribution to maintaining students discipline in general e) Election Duties/Govt. related work / University work				
8.	Administrative Functions : a) Contribution to conduct of gymkhana activities/ procurement or equipment/ books b) Worked as in-charge in examination/ gathering/ admission or worked as rector/ assistant rector/ warden c) Maintenance of department/ staffroom/ library buildings/ electrical installations/ water supply/ computers/ equipment etc. d) Worked as in-charge for house keeping/ environmental hygiene/ cleanness of class rooms/ premises/ gardens/ security. e) Interest taken in activities related to canteen, Co-operative stores etc. or Willingness to take up higher responsibility or any responsibility.				
Total Number of Tick Marks					



L. A.D & Smt. R.P. College for Women, Nagpur

NAAC AQAR 2023 - 2024

Particulars			Weight achieved
a)	Total weight achieved in TABLES other than other performance ..		
	Weight for other performance	No. of tick marks	Multiplying Factor
b)	Excellent		2.0
c)	Good		1.4
d)	Average		1.0
e)	Poor		0.4
f)	Special weight given by Reporting Officer (Max. 5)		
g)	Total weight achieved out of 100		

Note: The special maximum of 5 may be awarded by reporting officer for the extra ordinary contribution beyond institution. (Please mention activities for which special weight is given)

टीप : खाली दर्शविल्याप्रमाणे श्रेणी द्यावी
100-81 - उत्कृष्ट, 81-71 - उत्कृष्ट
71-61 - निश्चित चांगला, 60-51 - चांगला,
50-35 - साधारण 34-00 - साधारणहून कमी

सर्वसाधारण मूल्यमापन व श्रेणी _____ श्रेणी : _____

ठिकाण : _____

दिनांक : _____ प्रतिवेदन अधिकाऱ्याची सही व पदनाम
Head of the Department/ Vice-Principal

पुनर्विलोकन अधिकाऱ्याचा अभिप्राय :
 मी प्रतिवेदन अधिकाऱ्याने केलेल्या मूल्यमापनाशी सहमत आहे.
 मी खालील कारणावरून प्रतिवेदन अधिकाऱ्याने दिलेली श्रेणी खालील प्रमाणे बदलू इच्छितो

_____ श्रेणी : _____

ठिकाण : _____

दिनांक : _____ पुनर्विलोकन अधिकाऱ्याची सही व पदनाम
Convenor Review Committee



3. Form of Confidential Report

सुमनस एज्युकेशन सोसायटीज
वेडी अमृतबाई हांगा कॉलेज फॉर वुमेन ऑफ आर्ट्स, कॉमर्स अँड सायन्स अँड श्रीमती रत्नीदेवी पुरोहिता कॉलेज
ऑफ होमसायन्स अँड होमसायन्स टेक्नॉलॉजी, शंकर नगर, नागपूर - ४४००१०
संदर्भ : शासन निर्णय, क्रमांक-सीएफआर १२१०/प्र.क्र.४७/२०१०/तेच, दिनांक - १.११.२०११

अधिकारी/कर्मचारी हयांचे गोपनीय अहवाल
परिशिष्ट ब (भाग १)
गोपनीय प्रतिवेदनाचा नमुना
Form of Confidential Report

Full Name	:	
पूर्ण नाव	:	
Father's Name	:	
वडिलांचे नाव	:	
Date of Birth	:	
जन्मतारीख	:	
Place of Birth	:	
जन्मस्थान	:	
		(Village / Town / Taluka / District) गाव / शहर / तालुका / जिल्हा
Nationality and Religion	:	
राष्ट्रीयत्व व धर्म	:	
Caste category and	:	
जात प्रकार	:	
Home of Family	:	
कुटुंबाचे मूळे ठिकाण	:	
Permanent Address	:	
कायमचा पत्ता	:	
Whether any immovable property held :		
कोणतीही स्थावर मालमत्ता आहे काय ?	:	
If so, what and where ?	:	
असल्यास, कोणती व कोठे ?	:	
Date of Joining Government Service :		
शासकीय सेवेत प्रविष्ट झाल्याची तारीख	:	
If service is not continuous, details of	:	
previous Government Service.	:	
सेवा अखंडित नसल्यास, पूर्वच्या शासकीय	:	
सेवेचा तपशील.	:	
Mother tongue	:	
मातृभाषा	:	
Languages known	:	
अवगत असलेल्या भाषा	:	
Qualification and Degrees	:	
अर्हता व पदव्या	:	University/ Institute/ Year विद्यापीठ / संस्था / वर्ष



4. Remarks of Reviewing Officer

(१८)	संगमकक्षर काम करण्य्याची आवड :	आहे	नाही	दिसून आली नाही	संबंधित नाही		
(18)	Willingness to work on Computer.	Yes	No	Not seen	Not relevant		
(१९)	सर्वसाधारण मूल्यमापन :						
(19)	General Assessment						
(२०)	प्रतयारी (हाताने लिहावी)	अ+ अत्युत्कृष्ट	अ उत्कृष्ट	ब+ निश्चित चांगली	ब चांगला	ब- साधारण	क खालरपेक्षा कमी
(20)	Grading (Write in handwriting)	A+ Outstanding	A Very good	B+ Positively good	B Good	B- Average	C Below Average

ठिकाण / Place:-
दिनांक/Date :-

प्रतिवेदन अधिकार्याची सही, नाव व पदनाम
Signature, Name & Designation of the Reporting Officer.

परिशिष्ट-ब (भाग ५)
पुनर्विलोकन अधिकार्याचे अभिप्राय
Remarks of the Reviewing Officer

- पुनर्विलोकन अधिकार्याच्या हताकालील सेव्याची :
1. Length of Service under Reviewing Officer :
- आपण प्रतिवेदन अधिकार्याची सहमत आहात ? :
(सहमत नसल्यास, कुठल्या अभिप्रायाची सहमत नाही हे विनिर्दिष्टपणे नमूद करावे) की त्यांच्या मूल्यमापनामध्ये काही सुधारना करण्याची किंवा भर घालण्याची आपली इच्छा आहे ?
- Do you agree with the Reporting Officer ? :
(If not state specifically the remarks with which you do not agree) or do you wish to modify or add to his assessment ?
- प्रतयारी (हाताने लिहावी) : अ+ अत्युत्कृष्ट अ उत्कृष्ट ब+ निश्चित चांगली ब चांगला ब- साधारण क खालरपेक्षा कमी
- Grading (Write in handwriting) : A+ Outstanding A Very good B+ Positively good B Good B- Average C Below Average

ठिकाण / Place:-
दिनांक/Date:-

पुनर्विलोकन अधिकार्याची सही, नाव व पदनाम
Signature, Name & Designation of the Reviewing Officer.

गोपनीय अहवालाची प्रेरीकषा प्रत साक्षा मिळाली.	पत्रद्वारे गोपनीय अहवालाची प्रत पाठविली असल्यास पत्र क्रमांक व दिनांक.
अधिकारी / कर्मचारी यांचे नाव	संस्करण अधिकार्याचे नाव, पदनाम व दिनांकित स्वाक्षरी.



5. Certificate Copy

सहपत्र-१

अधिका-याचे/कर्मचा-याचे गोपनीय अहवाल लिहिले/पुनर्विलोकीत केले गेले नाहीत
तेव्हा संस्करण अधिका-याने दयावयाचे प्रमाणपत्र
(शासन निर्णय क्रमांक : सीएफआर१२१०/प्र.क्र.४७/२०१०/तेरा, दिनांक ०१/११/२०११ च्या सूचना क्र.५,१९ व ४७ नुसार)

प्रमाणपत्र

प्रमाणित करण्यात येते की, श्री/श्रीमती.....

पद यांचे दि. ते दि. या कालावधीतील गोपनीय
अहवाल प्रतिवेदीत/पुनर्विलोकीत केलेले नाहीत. कारण.....

.....

.....

दिनांक :-
ठिकाण :-

संस्करण अधिका-याची सही,
नाव व पदनाम



6. Annual Self-Assessment for the Performance Based Appraisal System (PBAS), Part A: General Information

RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY
Annual Self-Assessment for the Performance Based Appraisal System (PBAS)
(PART A, PART B & PART C)
(For Teachers other than Physical Education Persons and Librarians)

Session/Year 20 - 20
(To be completed and submitted at the end of each academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters): MRS.

2. FATHER'S NAME/MOTHER'S NAME/ HUSBAND'S NAME:

3. Department/College:

4. Current Designation & Grade Pay:)

5. Date of last Promotion:

6. Address for correspondence (with Pin code):

7. Permanent address (with Pin code): As above

Telephone No:

Email:

8. Whether acquired any degrees or fresh academic qualifications during the year:

9. Academic Staff College Orientation/Refresher Course attended during the year:
One Orientation and Three Refresher Courses have already been completed.

Name of the Course/ Summer School	Place	Duration	Sponsoring Agency

Date: _____

Signature of teacher _____



7. Part B: Academic Performance Indicators, Category 1 : teaching, Learning and Evaluation related Activities.

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PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS (Appendix-I) proforma before filling out this section)

CATEGORY : I,
TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES
 Lectures, Seminars, Tutorials, Practical's, Contact Hours (give semester wise details, where necessary .

S.No.	Course/Paper	Level	Mode of teaching*	Hours per week allotted	% of classes taken as per documented record

Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours :

	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below which no score may be given)	API Scores
(a)		
(b)	Teaching Load in excess of UGC norm (max score :10)	

(ii) Reading/Instructional material consulted and additional knowledge resources provided to students (Theory and practical) :

S.No.	Course/Paper	Consulted	Prescribed	Additional Resource provided

API score based on Preparation and imparting of knowledge/ instruction as per curriculum & syllabus enrichment by providing additional resources to Students (max.score:20)	API Score
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(iii) Use of participatory and innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.

S.No.	Short Description	API Score
	Total Score (Max Score:20)	

(v) Examination Duties Assigned and Performed . -

S.No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
	Total Score (Max: 25)			

Total Score (Category : 1) :- 115



8. Category 2: Co-Curricular, Extension, Professional Development related activities.

CATEGORY: II.
CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT
RELATED ACTIVITIES

Please mention your contribution to any of the following:

S.No.	Type of Activity	Average Hrs/week	API Score
Total (Max:20)			
10.	Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibilities	API Score
1.			
2.			
3.			
Total (Max:15)			
(iii) Professional Development Activities			
Total (Max:15)			
Total Score (I + II + III) (Max: 25)			

Total Score (Category : II) :-



9. Category 3: Research, Publications & Academic Contributions.

CATEGORY: III.
RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

A Published Papers in Journals-

S.No.	Title with page nos.	Journal	ISSN/ISBN No	Whether peer reviewed, Impact Factor, if any	No. of co. authors	Whether you are the main author	API Score
1							

B(i) Articles/Chapters published in Books -

S.No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No	Whether peer reviewed	No. of co-author	Whether you are the main author	API Score
1							

B(ii) Full Papers in Conference Proceedings -

S.No.	Title with page nos.	Details of Conference Publication	ISSN/ ISBN No	No. of co-authors	Whether you are the main	API Score



B (iii) Books published as single author or as editor -

S.No.	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ ISBN No	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score
1							
2							

III C) Ongoing and Completed Research Projects and Consultancies -
I (i & ii) Ongoing Projects/Consultancies

S.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs lakh)	API Score
1					
2					

I (iii & iv) Completed Projects/ Consultancies :

S.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/patent as outcome	API Score



(D) Research Guidance

S.No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score
M.Phil. or equivalent	NIL			
Ph.D. or equivalent	NIL			

(E)(i) Training Courses, Teaching-Learning Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration) -

S.No.	Programme	Duration	Organised by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia -

S.No.	Title of the Paper presented	Title of Conference/ Seminar	Organised by	Whether International/ national/ state/ regional/ college or university level	API Score
1					



(E) (iii) Invited Lectures and Chairmanships at national or international conference/seminar etc. -

S.No.	Title of the Lecture/Academic Session	Title of Conference/Seminar etc	Organised by	Whether international/national	API Score
1					
2					

Total Score (Category : III) :-



:

10. SUMMARY OF API SCORES

	Criteria	Last Academic Year	Total- API _i Score for Assessment Period	Annual Av. API Score for Assessment Period
I	Teaching, Learning and Evaluation related activities			
II	Co-curricular, Extension, Professional development etc			
	Total I+ II			
III	Research and Academic Contribution (For entire period)			



10. Other Relevant Information:

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier:

S.No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

I certify that the information provided is correct as per records available with the university and/or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with
Designation, Place & Date

Signature of HOD/ School
Chairperson/Principal

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.




11. IQAC meeting minutes (2023-2024)


L.A.D. & Smt. R.P. College for Women, Shankar Nagar, Nagpur

IQAC Meeting : 26.07.2023

AGENDA:

1. Welcome
2. Apologies
3. Address by Principal
4. Minutes of the last IQAC meeting held on 26.04.2023
5. Compliances if any
6. Introduction of External nominees
7. Information about NAAC accreditation
8. Future Road Map and IQAC Initiatives for next cycle
9. Interaction by External nominees
10. Any other matter with the permission of the chair
11. Vote of thanks


Dr. Archana Masram
IQAC Coordinator


Dr. Pooja Pathak
Principal



Mamta



L. A.D & Smt. R.P. College for Women, Nagpur

NAAC AQAR 2023 - 2024

L.A.D & Smt. R.P. College for Women, Shankar Nagar, Nagpur
Minutes of the meeting of IQAC held on 26 July 2023
(External Members)

Meeting of Internal Committee members of IQAC of L.A.D & Smt. R.P College for Women was held on 26 July 2023 at 3 pm in Conference Hall, Shankar Nagar.

Item No 1. Welcome: Dr. Archana Masram, IQAC Coordinator welcomed the newly formed IQAC Committee ; Principal- Dr. Pooja Pathak, Vice Principals , the newly inducted external members along with all mentors , Criterion Heads and two student Members.

Item No 2. Apologies: Apologies for absence were received from Dr Deshmukh , Dr Rekha Sharma , Mr. Rahul Kale , Dr Ruta Dharmadhikari , Dr. Sangita Sahasrabudhe and Dr. S. Sarode , Vaikhari Wazalwar,

Item No 3. Address by the Principal: Principal of the college Dr. Pooja Pathak welcomed the new external members and new team of IQAC. She briefed about the year, "Save Earth save future. Principal Madam expressed her faith that a proactive and progressive partnership will emerge with the new team and propagate towards the next naac cycle..

Item No. 4. The minutes of the last meeting were confirmed

Item No. 5. Ms Kanchan Bade introduced all new external members and welcomed them. Dr Dilip Gore was welcomed by Dr Nanda Rathi, Mr Pawan Sarda welcomed by Dr Pooja Pathak , Ms Radha Thengdi was welcomed by Dr A. Masram. Dr Pathak welcomed the two student members Sakshi Samant and Devyani Hardas. Ms Bade also Introduced the New IQAC team to the external members.

Item No. 6. Dr Archana Masram read the compliances and suggestion of the last meeting and gave a briefing about the road map drafted for the next NAAC Cycle. She invited the new members for interaction and suggestion of the new members

Item No.7. Dr Gore suggested three things 1) an education –industry connect should be established ,2) for PhD - support and connect with industry to reach realistic goals. 3) Establishment of a robust incubation center which can be a funding source to promote start ups. He suggested to check the process and possibilities of MSIS (Maharashtra state innovation society) as a funding agency for the start ups and incubation center. He expressed the concept of " integrated learning , earning and development" to be at the core of teaching in the institute.

Item No. 8. Ms Radha Thengdi suggested that the college float more PG courses and to augment participation and representation of students at state and national level activities and competitions.

Item No. 9 Mr Pawan Sarda expressed his views on a major lacuna Finance and explained ways in which it could be brought in to academic sphere to mutual benefit of the industry and academicians. He suggested that entrepreneurship could be augmented by the teaching fraternity playing a larger role at the forefront.

Item No. 10 Dr Nanda Rathi said the next cycle the institute is bound to score a A++ and that is the Goal. Dr Masram gave closing remarks and Ms Bade proposed a vote of thanks.

Dr. Archana Masram
IQAC, Coordinator



Dr. Pooja Pathak
Principal



L. A.D & Smt. R.P. College for Women, Nagpur

NAAC AQAR 2023 - 2024

L.A.D & Smt. R.P. College for Women, Nagpur

IQAC Committee Meeting: 26/07/2023

Sr. No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Avinash Deshmukh	Vice-President, WES	—
2	Dr. Pooja Pathak	Principal	Pooja Pathak
3	Dr. Kiran Patil	Vice - Principal	B.Patil
4	Dr. Rijuta Bapat	Vice - Principal	R.Bapat
5	Dr. Archana Masram	Coordinator	As.
6	Ms. Kanchan Bade	Co - Coordinator	KBade
	Core Committee		
1	Dr. Ruta Dharmadhikari	Member	—
2	Dr. Surashmie Kaalmegh	Member	Surashmie
3	Dr. Suchita Ingale	Member	Suchita
4	Dr. Charita Patil	Member	Charita
5	Dr. Rohini Kalikar	Member	Rohini Kalikar
	Criterion Mentor & Heads		
1	Dr. Sumita Sapre	Mentor - Criterion I	Sumita Sapre
2	Dr. Ahinsa Tirpude	Head - Criterion I	Ahinsa Tirpude
3	Dr. Milan Nimbalkar	Head - Criterion I	Milan Nimbalkar
4	Dr. Deepali Chahande	Mentor - Criterion II	Deepali
5	Dr. Bhavana Khapekar	Head - Criterion II	Bhavana Khapekar
6	Mrs. Rashmi Kochey	Head - Criterion II	Rashmi Kochey
7	Dr. Sangeeta Sahasrabuddhe	Mentor - Criterion III	—
8	Dr. Charuta Gajbhiye	Head - Criterion III	Charuta
9	Dr. Shilpa Sarode	Head - Criterion III	—
10	Ms. Kanchan Bade	Mentor - Criterion IV	KBade
11	Dr. Shivani Balkundi	Head - Criterion IV	Shivani Balkundi
12	Ms. Mrunalini Thombre	Head - Criterion IV	Mrunalini
13	Dr. Vandana Kawadkar	Mentor - Criterion V	V.Kawadkar
14	Dr. Vaikhari Wazalwar	Head - Criterion V	—
15	Dr. Nandita Sapra	Head - Criterion V	N.Sapra
16	Dr. Nanda Rathi	Mentor - Criterion VI	N.A.Rathi
17	Dr. Pooja Pathak	Head - Criterion VI	—
18	Dr. Ruta Dharmadhikari	Head - Criterion VI	—



L. A.D & Smt. R.P. College for Women, Nagpur

NAAC AQAR 2023 - 2024

19	Dr. Surashmie Kaalmegh	Mentor - Criterion VII	
20	Mrs. Maya Jadhao	Head - Criterion VII	
21	Dr. Nidhee Meshram	Head - Criterion VII	
1	Registrar	Mrs. Dipika Reddiwar	
	External Nominees		
1	Dr. Rekha Sharma	Local Society	—
2	Dr. Dilip Gore	Employer	
3	Mr. Rahul Kale	Stakeholder	—
4	Mr. Pawan Sarda	Industry	
5	Ms. Radha Thengadi	Alumna	
	Students Representatives		
1	Ms. Sakshi Samant	BID Sem V	
2	Ms. Nidhi Iyer	B Sc Sem V	





5

L.A.D & Smt. R.P. College for Women, Shankar Nagar, Nagpur
Compliances of the meeting of IQAC held on 26th April 2023

(Action Taken Report)

Compliances

In the previous IQAC meeting held on 26-4-2023, suggestions were received from the External Members. They suggested the following points:

1. Dr A Kaple suggested waste management for sustainable working on campus taking the help of NGOs and suggested a few names.

Compliance 1:

As per the suggestion of Dr. Kaple, our College has been desposing the e- waste via SuriTex Pvt. Ltd., Nagpur.

One more attempt in this regard is, Our Institute is celebrating theme year as a distinctive feature and the theme for the year 2023-24 is "Save Earth: Save Future- Vasundhara Sanvardhan", under this we are planning to conduct several activities for the sustainable development & environment protection.

2. Mr. Rahul Kale said research needs to be augmented and suggested industry – Academics partnership or tie-ups., student and faculty exchange programmes etc.

Compliance-2: New IQAC Committee has been framed in view of this suggestion. The presence of eminent scientists and Entrepreneur would work actively in this area.

3. Next suggestion was from Criterion heads about the possibilities and methods of improving the channelization of data collection and documentation adopted.

Compliance- 3 a) Under the guidance of the Principal, The IQAC has framed certain Sops for Official Communication & data Collection and circulated among the concern staff.

b) Planner for the Academic Year 2023 – 2024 has been Formulated for conduction of activities and submission of data and circulated amongst all the Heads of Department.

J.P.
(Dr. Archana Massam)
IQAC Coordinator



Pooja Patil
(Principal)



L. A.D & Smt. R.P. College for Women, Nagpur


NAAC AQAR 2023 - 2024

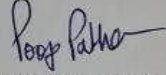
L.A.D. & Smt. R.P. College for Women, Shankar Nagar, Nagpur

IQAC Meeting : 26.10.2023

AGENDA:

1. Welcome
2. Apologies
3. Address by Principal
4. Minutes of the last IQAC meeting held on 26.04.2023
5. Compliances if any
6. Introduction of External nominees
7. Information about NAAC accreditation
8. Presentation by Criterion Heads
9. Interaction by External nominees
10. Any other matter with the permission of the chair
11. Vote of thanks


Dr. Archana Masram
IQAC Coordinator


Dr. Pooja Pathak
Principal



Mamta



L. A.D & Smt. R.P. College for Women, Nagpur

NAAC AQAR 2023 - 2024

L.A.D. & Smt. R.P. College for Women, Shankar Nagar, Nagpur
Minutes of the meeting of IQAC held on 26/10/2023.
(External Members)

Meeting of Internal Committee members of IQAC of L.A.D. & Smt. R.P. College for Women was held on 26 October 2023 at 3 pm in Conference Hall, Shankar Nagar.

Item No 1. Welcome:- Dr Archana Masram, IQAC Coordinator welcomed the members of IQAC Committee ; Principal - Dr. Pooja Pathak, Vice president of WES Dr. Avinash Deshmukh, Vice Principal, the newly introduced external members along with all mentors, Criterion Heads and two student Members.

Item No.2. Apologies: Apologies for absence were received from Mr. Rahul Kale, Dr. Vaikhari Wazalwar, Dr. Nandita Sapra.

Item No. 3. Address by the principal: Principal Dr. Pooja Pathak welcomed the new external members and team of IQAC. She appreciated the efforts of non teaching staff in the flood crises faced by the Institution recently on 23rd of September 2023. Though the situation was so disastrous, all the college staff worked hard to overcome the situation. All the administrative staff worked hard to get the situation normalized within 10 to 15 days. The situation was very Scary, but with the cooperative and sincere efforts of staff members and support of college management, the college succeed to overcome the situation. The losses estimated was more than 1 Crore and 34 lakh. For which Institution will not be getting any compensation from NMC/ NIT.

Item No. 4. The minutes of the last meeting held on 26 April 2023 were confirmed.

Item No. 5. Dr. Archana Masram read the compliances received in the last meeting and were answered, Latest Research activities held in the college and the FIP and FDP conducted in the month of October were informed.

Item No. 6. Ms. Kanchan Bade introduced IQAC new external member Dr. Rekha Sharma, Dr.Pooja Pathak welcomed her with a rose stick.

Item No. 7. Dr. Archana Masram gave information about NAAC accreditation

Item No. 8. All Criteria Heads updated the work done by their team.

Item No. 9. Dr. Rekha Sharma suggested use of CBPI (Community based Participative Initiatives) this will help in teaching learning process. She ensured that she is ready to help in developing MOOC courses.





Dr. Gore insisted on developing incubation centers to encourage many more startup projects. With the proper support from college management, NGO and support from stakeholders can lead to encourage students for incubating new ideas and startups.

Ms. Radha Thegdi gave remark that she is happy to see the progress of the Institute and the steps taken by the IQAC regarding her suggestions.

Dr. Archana Masram requested the external members to talk upon how to deal with the present scenario.

Dr. Pawan Sarda insisted upon self-sustainability of the institution during such disastrous period. He congratulated management and college staff for such speedy recovery through massive hard work.

He suggested for increasing footfall of people in the institute by organizing varied events like flea market, various artistic programs or lectures in the premises.

Need to open up & think about new ideas. Need to see that more money and people should come to college.

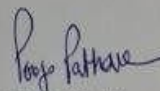
He insisted upon giving three things to the students those are 1) Good plans 2) Power and 3) Hope.

We need to develop our own Unique Sale Point which will ultimately take care of our NAAC grade.

Item No. 10. No extra matter was discussed other than agenda.

Item No. 11. Ms. Kanchan Bade proposed the vote of thanks while concluding the meeting.


Dr. Archana Masram
IQAC Coordinator


Dr. Pooja Pathak
Principal





L. A.D & Smt. R.P. College for Women, Nagpur

NAAC AQAR 2023 - 2024

L.A.D & Smt. R.P. College for Women, Nagpur
IQAC Committee Meeting: 26/10/2023

Sr. No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Avinash Deshmukh	Vice-President, WES	
2	Dr. Pooja Pathak	Principal	Pooja Pathak
3	Dr. Kiran Patil	Vice - Principal	Kiran Patil
4	Dr. Rijuta Bapat	Vice - Principal	Rijuta Bapat
5	Dr. Archana Masram	Coordinator	Archana Masram
6	Ms. Kanchan Bade	Co - Coordinator	KBade
Core Committee			
1	Dr. Ruta Dharmadhikari	Member	Ruta Dharmadhikari
2	Dr. Surashmie Kaalmegh	Member	Surashmie Kaalmegh
3	Dr. Suchita Ingale	Member	Suchita Ingale
4	Dr. Charita Patil	Member	Charita Patil
5	Dr. Rohini Kalikar	Member	Rohini Kalikar
Criterion Mentor & Heads			
1	Dr. Sumita Sapre	Mentor - Criterion I	
2	Dr. Ahinsa Tirpude	Head - Criterion I	Ahinsa Tirpude
3	Dr. Milan Nimbalkar	Head - Criterion I	Milan Nimbalkar
4	Dr. Deepali Chahande	Mentor - Criterion II	
5	Dr. Bhavana Khapekar	Head - Criterion II	Bhavana Khapekar
6	Mrs. Rashmi Kochey	Head - Criterion II	Rashmi Kochey
7	Dr. Sangeeta Sahasrabudhe	Mentor - Criterion III	
8	Dr. Charuta Gajbhiye	Head - Criterion III	Charuta Gajbhiye
9	Dr. Shilpa Sarode	Head - Criterion III	Shilpa Sarode
10	Ms. Kanchan Bade	Mentor - Criterion IV	
11	Dr. Shivani Balkundi	Head - Criterion IV	Shivani Balkundi
12	Ms. Mrunalini Thombre	Head - Criterion IV	Mrunalini Thombre
13	Dr. Vandana Kawadkar	Mentor - Criterion V	
14	Dr. Vaikhari Wazalwar	Head - Criterion V	Vaikhari Wazalwar
15	Dr. Nandita Sapra	Head - Criterion V	Nandita Sapra
16	Dr. Nanda Rathi	Mentor - Criterion VI	
17	Dr. Pooja Pathak	Head - Criterion VI	N.A. Rathi Pooja Pathak
18	Dr. Ruta Dharmadhikari	Head - Criterion VI	Ruta Dharmadhikari



L. A.D & Smt. R.P. College for Women, Nagpur

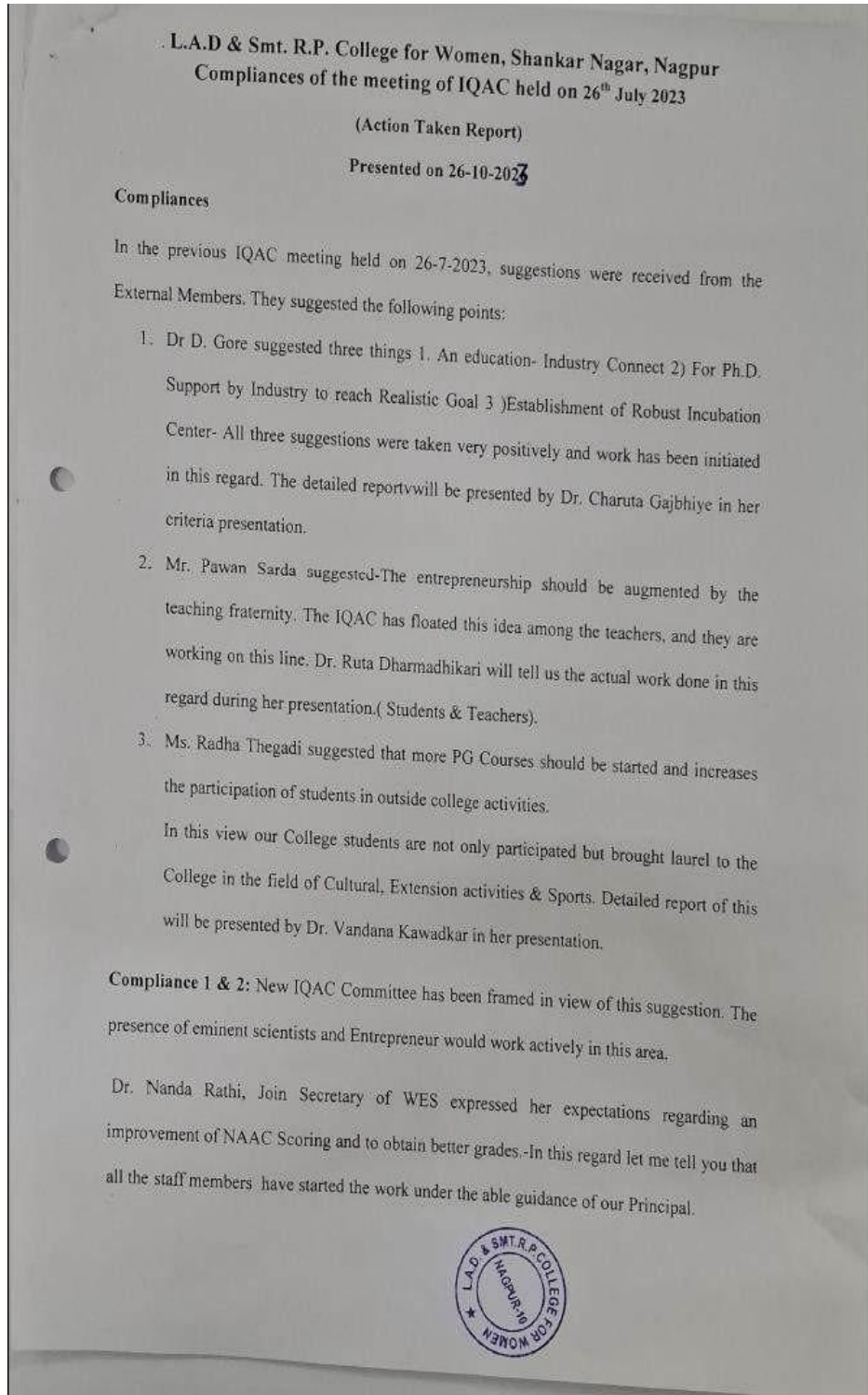
NAAC AQAR 2023 - 2024

19	Dr. Surashmie Kaalmegh	Mentor - Criterion VII	
20	Mrs. Maya Jadhao	Head - Criterion VII	<i>Chodhi</i>
21	Dr. Nidhee Meshram - <i>Chavate</i>	Head - Criterion VII	<i>Nidhee</i>
1	Registrar	Mrs. Dipika Reddiwar	<i>Dipika Reddiwar</i>
External Nominees			
1	Dr. Rekha Sharma	Local Society	<i>Rekha</i>
2	Dr. Dilip Gore	Employer	<i>Dilip</i>
3	Mr. Rahul Kale	Stakeholder	
4	Mr. Pawan Sarda	Industry	<i>Pawan</i>
5	Ms. Radha Thengadi	Alumna	<i>Radha</i>
Students Representatives			
1	Ms. Sakshi Samant	BID Sem V	<i>Sakshi</i>
2	Ms. Nidhi Iyer	B Sc Sem V	<i>Nidhi</i>

DR. ARCHANA MASRAM
DR. ARCHANA MASRAM
IQAC COORDINATOR

POOJA PATHAK
POOJA PATHAK
PRINCIPAL







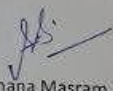
Such as 1) The IQAC has framed certain Sops for Official Communication & data Collection and circulated among the concern staff.

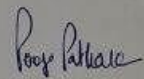
2) Planner for the Academic Year 2023 – 2024 has been Formulated for conduction of activities and submission of data and circulated amongst all the Heads of Department.

3) IQAC Conducts monthly meeting of Heads of the department to review the work promised by them in the yearly planner and target achieved in that particular month.

4) Under the Convenorship of Principal, IQAC Core Committee members Dr. Surashmei Kaalmegh & Dr. Charita Patil Conducted an FDP on Student's Centric Teaching Pedagogy.

5) Five day Faculty Induction programme was organized by the IQAC for the newly recruited Assistant Professors to make them aware about the functioning of our Institution. Where senior faculties of our College guided them regarding their own growth as well as their Contribution in Institution's upliftment. Where they presented their future plans about their department as well as about College (In Writing and submitted to the IQAC with a time line). And the IQAC will review the promises made by them periodically and will guide them in case of any difficulty.


Dr. Archana Masram
IQAC Coordinator


Dr. Pooja Pathak
Principal





L. A.D & Smt. R.P. College for Women, Nagpur

NAAC AQAR 2023 - 2024

Minutes of Meeting of Core Committee with the Principal on Tuesday, 21 March 2023 at 5 pm in the Principal's Chamber

The following points were discussed

- 1) AQAR 2021 – 2022 to be filled and submitted by the existing IQAC Committee on or before 30 April 2023.
- 2) A meeting with all Criteria Heads to be held on Friday, 24 March 2023 at 2 pm.
- 3) PowerPoint Presentations (based on new AQAR Guidelines) by all Criteria Heads on Wednesday, 29 March 2023.
- 4) IQAC Meeting with all External Nominees to be held on Friday, 31 March 2023 at 3 pm.

Meeting was attended by the following Core Committee Members

- 1) Dr. Pooja Pathak – Officiating Principal
- 2) Dr. Archana Masram – IQAC Coordinator - *AM*
- 3) Ms. Kanchan Bade – IQAC Co-Coordinator - *KBade*
- 4) Dr. Surashmie Kaalmegh
- 5) Dr. Ruta Dharmadhikari - *RD*
- 6) Dr. Charita Patil - *CP*
- 7) Dr. Suchita Ingale

AM
Dr. Archana Masram
IQAC Coordinator

Pooja Pathak
Dr. Pooja Pathak
Officiating Principal





Minutes of IQAC Meeting held on 24 March 2023 in the Conference Hall

A meeting of Core Committee and Criterion Heads with Officiating Principal, Dr. Pooja Pathak was held on Friday, 24 March 2023 at 3 p.m. in the Conference Hall.

Dr. Archana Masram, IQAC Coordinator conducted the meeting.

1. **Welcome:** Dr. Archana Masram, IQAC Coordinator welcomed the Principal, Core Committee Members and Criteria Heads for the meeting.

2. **Apologies:** Apologies were received from Dr. Nanda Rathi and Dr. Deepali Chahande.

3. **Address by the Principal:**

4. **Minutes of the last IQAC meeting with Dr. Shyamala Nair, Secretary, WES held on 20 February 2023:**

Dr. Archana Masram read out the minutes of IQAC meeting with Dr. Shyamala Nair, Secretary, WES held on 20 February 2023 and informed all regarding the suggestions given by Dr. Shyamala Nair.

Following points were discussed :

- Faculty Profile to be updated on college website urgently
- Feedback Questionnaire should be based on Criterion 1
- Day Care Centre to be set up in Shankar Nagar college Hostel as an IQAC Initiative
Letter regarding above to be forwarded by the Principal to the Management
- Strategy to be planned for Faculty – Student Exchange
- Dr. Ruta Dharmadhikari informed that Entrepreneurship Development Cell is planning to conduct a Seminar on Entrepreneurship and plans to utilize SEWA space for display of the products

5. **Compliances if any :**

6. **Information of Assessment Report received from NAAC after Accreditation :**

Assessment Report received from NAAC after Accreditation was discussed

7. **Discussion about preparedness for AQAR 2021 – 2022 (Period of data submission) :**

It was decided to submit AQAR 2021 – 2022 by 15 April 2023. The period of data collection for AQAR 2021 – 2022 is 1 June 2021 to 31 May 2022






8. Interaction with Criteria Heads :

- Dr. Rohini Kalikar – Criterion 1 Head, suggested that the Event Form should include the Type of Activity – Value Added Course / Certificate Course / Soft Skills / Professional Ethics/ Gender Values etc.
- Dr. Sumita Sapre - Criterion 1 Head, suggested to have a Facility of Common Data Bank & Master List of Activities
- Dr. Rohini Kalikar - Criterion 1 Head, informed that soft copy of Teachers Diary will be sent by mail to all Teachers

9. Any other matter with the permission of the Chair : A meeting of all the Staff Members to be convened on Wednesday, 29 March 2023 to simplify the Documentation process

10. Vote of Thanks : Ms. Kanchan Bade, IQAC Co – Coordinator proposed the formal vote of thanks.


Dr. Archana Masram
IQAC Coordinator


Dr. Pooja Pathak
Officiating Principal








**Minutes of IQAC Meeting
(Core Committee Members)**

IQAC meeting was held on 23rd August 2023 at Department of Chemistry

The Agenda of the meeting was to take monthly review meetings of the planner submitted by the Departments.

Dr. Archana Masram, IQAC Coordinator - 


Dr. Ruta Dharmadhikari, 

Dr. Charita Patil - 

Dr. Rohini Kalikar

Above members were present for the meeting and following points were discussed in the meeting.

- Planning for the meetings of IQAC members with Department heads for the verification and progress of department wise yearly planner, was discussed.
- Allotment of different faculties to Core committee members was done for schedule circulated.
- Time slots and venue was fixed to conduct the meetings and notice for the same was written for circulation.
- Documents to be checked and procedure to be followed while verification of data was discussed.


Dr. Archana Masram
IQAC Coordinator





L. A.D & Smt. R.P. College for Women, Nagpur

NAAC AQAR 2023 - 2024

L.A.D. & Smt. R.P. College for Women, Shankar Nagar, Nagpur

IQAC Meeting: 25-04-2024

AGENDA:

1. Welcome
2. Apologies
3. Address by Principal
4. Minutes of the last IQAC meeting held on 26-10-2023
5. Compliances
6. Presentation by Criteria Heads
7. Interaction with External nominees
8. Address by Secretary WES
9. Any other matter with the permission of the chair
10. Vote of thanks

Dr. Archana Masram
IQAC Coordinator



Dr. Pooja Pathak
Principal
Principal
L.A.D. College for Women
Nagpur



L. A.D & Smt. R.P. College for Women, Nagpur

NAAC AQAR 2023 - 2024



L. A.D. & Smt. R.P. College for Women, Nagpur
Year 2023-2024

Minutes of the IQAC Meeting held on 25. 4. 2024

A Meeting of the Internal Committee Member along with the External Members of the Internal Quality Assurance Cell was held on 25 April 2024 at 12 Noon in the Conference Hall, Shankar Nagar, L.A.D. College.

Item No. 1. Welcome: Dr. Archana Masram, IQAC Coordinator congratulated Dr Nanda Rathi on being appointed as the Secretary, Women's Education Society. The Principal, Dr Pooja Pathak felicitated her with a sapling. Dr. Masram welcomed the External members of the IQAC, Principal Dr. Pooja Pathak, Dr. Nanda Rathi as Management Representative and the other Internal Committee Members and Criterion Heads of IQAC. Dr Masram expressed her thanks to the External Members for their expertise and their support to LAD College.


Item No 2: Apologies: Apologies were received from Mr. Rahul Kale and Miss Radha Thengdi for their inability to attend the meeting.


Item No 3: Address by the Principal: Principal, Dr Pooja Pathak welcomed the members to the meeting. She mentioned that a year has passed since the college received the accreditation from NAAC, on 20th February 2023. There have been many changes in the accreditation process and the NAAC manual, and NAAC has again announced new changes in the structure of the Criteria. The IQAC team is studying it and will be rolling out a proper plan for implementation of the new changes. The college has initiated a system of Yearly Planner which has helped departments and cells and committees to have focused approach to all activities. Dr. Pathak also stressed on the faculty development of the 24 new teachers that have been appointed last year. She would be focusing on skill development and entrepreneurship as also on Criterion 3, Research and Criterion 6, Governance.

Item no 4: Confirmation of Minutes: The minutes of the last meeting held on 30 October 2024 had been circulated earlier by email. They were confirmed and passed.

Item No 5: Compliances: Dr. Archana Masram read out the compliances carried out by the college as per the suggestions received from the External and Internal members in the meeting of 30 October 2024.

1. Dr. Rekha Sharma had suggested starting of Community Based Participative Research. Dr Masram informed that the college is working on it.
2. On beginning new courses- Dr. Masram informed that a 5-day workshop on how to develop MOOCs will be organized for the staff.
3. Dr. Dilip Gore had advised the college of how to go about incubating start-ups. The College Incubation and Research Centre is working on soliciting proposals. The Centre is in the process of applying to the MSME.
4. Radha Thengdi had expressed satisfaction over the progress of students participating and winning in extracurricular activities.


Dr Archana Masram
IQAC Coordinator


Dr. Pooja Pathak
Principal



L. A.D. & Smt. R.P. College for Women, Nagpur
Year 2023-2024

5. Shri Pawan Sarada had advised the college to focus on self-sustainability, and speedy recovery from crisis. Dr. Masram mentioned that in compliance, the college had increased its visibility, generated footfalls as well as goodwill through hosting various sections of society in academic and non-academic activities. Conferences, theme years, workshops, cultural festivals and stand-alone competitions had kept the college in the eye of the public and in hope of better admissions next year.

Item no. 6: Presentations by the Criterion Heads: Dr Archana Masram informed the meeting that according to the new format of NAAC, there are now 10 criteria, though the new formats have not been uploaded on the NAAC website for further action by HEIs. The IQAC will restructure its criterion heads accordingly when required.

The Criterion heads presented the report for the months between November and April. There are new changes in the student feedback form in Criterion 1. Research and innovation will be the focus for Criterion 3. The college is being identified as a host college for MSME and for PM Kaushal Vikas Yojana. We are not a pure science college, so our focus will be on developing skill-based courses for the next session. We intend to identify community-based research problems. We need inputs for getting funds and collaborations, from the external members. The college has added new books and new journal subscriptions in the library. For student progress and support, the college is in the process of registering the Alumnae association. Non academic achievements of students are on the rise. As per Criterion 6, in the matter of governance, the IQAC is working with the Management and the Principal on a new 5-year Perspective Plan for college. The focus is to be effective implementation of NEP 2020. Teacher training will continue an more focus on faculty development, entrepreneurial skill development on the anvil. The semester was spent in consolidating the Yearly Planner, and following through with the activities lined up as per the Theme year. The college has generated almost Rs 3,00,000/- in the current financial year. In this quarter, the focus was on upscaling the contribution and involvement of the non-teaching staff in regular activities. The Maitra Cell organized fellowship programmes and collaborated with the NSS for a Health check-up camp for the non-teaching staff. The focus on experiential learning was actualized by almost all departments in the current quarter. The college management was requested to consider switching to green solutions for energy consumption and using solar energy.


Item no. 7. Interaction with External Nominees:

Dr Rekha Sharma gave suggestions that-

- New staff should all join Swayam and NPTEL courses on Academic Writing.
- She gave an overview of how to induct Community Based Participative Research (CBPR). She explained how it is different from NSS activities and how it required hands on work in villages. The students will undergo a rural immersion programme.
- She suggested we find out more about the CBPR as it will put us on a different map altogether.

Dr Dilip Gore recommended the following-

- The college should work directly on incubation.


Dr Archana Masram
IQAC Coordinator


Dr. Pooja Pathak
Principal



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- The College should put up a permanent banner saying "Open to Entrepreneurship"
- There should be a google form circulated to students for documenting their entrepreneurial interests.
- The college should decide what kinds of entrepreneurship we want – social, government, private, etc and then regulate the groups to provide more avenues to the students.
- College should connect students to good mentors from the community and industry. IT Park, Nagpur, IIM Nagpur, etc.
- College can register as a private company to ensure the students get requisite benefits.
- College can motivate students to think big and found their own companies. The mentors can help locate all the essentials required to set up a start-up or a private business.
- College can develop a recording studio and digital studio for advertising and branding and circulating on digital media.
- Training and Placement Cell should focus on getting maximum internships for students throughout the year. Internships will help greatly in getting jobs and getting experience.

Mr Pawan Sarda recommended that-

- All teachers read the full NEP 2020 document compulsorily and know it well.
- Don't take the document on a compliance level, but work with it to create good education.
- Read the policy document on Solar Panels.
- Make students thoroughly aware of NEP 2020, hold quizzes etc. for ingrain it into everybody.
- Internships are important. There are no direct jobs anymore, they will be possible through internships with the institutes or industries where the students wish to join. Moreover, industries are also not getting qualified and good interns. So it is mutually beneficial to both to promote student internships in all disciplines.
- Internships can be short term, from 3 to 15 days or 30 to 60 days, with government and non-government bodies, civic bodies such as the NMC, the PWD etc.
- Every teacher and student should join a financial literacy course. All women should be able to understand their own finances.
- Faculty to be invited to teach such courses.
- Locate new age businesses and agencies for student internships like small hospitals, supermarkets, fashion designers, manufacturing units, counsellors, wedding planners, event management agencies, cottage industries.
- Students should be sent to work in no-comfort zones, without computers, without air conditioning, to enable them to face struggle and hardship. Remove students from expecting everything readymade for them.
- De-digitalise students. Introduce them to village life, ashram life, shibir life.

Dr Archana Masram
IQAC Coordinator

Dr. Pooja Pathak
Principal



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- Create commercial opportunities for college through opening the college campus for conferences, seminars, co-working spaces, readathons, library facilities, summer schools, summer workshops. Utilise your infrastructure to commercialize your space.
- Sports facilities to be commercialized. Use the grounds for box cricket. one can charge upto Rs 800/hour. Monetise your assets to bring in revenue. Create revenue sharing models where possible. All indoor sports, and outdoor grounds can be utilized at both campuses.
- Students from Humanities can opt for novel careers like storytellers, narrators, anchors, care givers, companions to the aged etc.
- Teach students empathy.

Item no 8: Address by the Secretary, W.E.S.

Dr Nanda Rathi, Secretary W.E.S. congratulated the External Members for their detailed inputs and their concern for the college's growth and progress. She thanked them for their new ideas.

She reiterated that Research and Innovation should drive the next academic session's focus. Local and sustainable should be our goal, to provide adequate education to students so that they may be able to make a career from their educational qualifications. She informed that the WES will be starting a creche, create a pool of listeners, caregivers and training will be provided to students to make them aware of their social responsibilities. There are plans for a creche for the elderly too.

We also have to focus on increasing our admissions.

Item no 9. Any Other Matter

There was no matter raised for discussion

Item No 10: Vote of Thanks: Ms Kanchan Bade proposed the formal Vote of Thanks.

The meeting was concluded.


Dr Archana Masram
IQAC Coordinator




Dr. Pooja Pathak
Principal



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IQAC Committee Meeting: 25/04/2024

Sr. No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Nanda Rathi	Secretary, WES	NA Rathi
2	Dr. Pooja Pathak	Principal	Pooja Pathak
3	Dr. Kiran Patil	Vice - Principal	KPatil
4	Dr. Rijuta Bapat	Vice - Principal	Rijuta Bapat
5	Dr. Archana Masram	Coordinator	AM
6	Ms. Kanchan Bade	Co - Coordinator	KBade
	Core Committee		
1	Dr. Ruta Dharmadhikari	Member	RDA
2	Dr. Surashmie Kaalmegh	Member	SKaalmegh
3	Dr. Suchita Ingale	Member	—
4	Dr. Charita Patil	Member	CP
5	Dr. Rohini Kalikar	Member	RK
	Criterion Mentor & Heads		
1	Dr. Sumita Sapre	Mentor - Criterion I	Sumita Sapre
2	Dr. Ahinsa Tirpude	Head - Criterion I	Ahinsa Tirpude
3	Dr. Milan Nimbalkar	Head - Criterion I	MNimbalkar
4	Dr. Deepali Chahande	Mentor - Criterion II	—
5	Dr. Bhavana Khapekar Vajrayanti Dolkar	Head - Criterion II Member	Bhavana Khapekar 25.04.2024
6	Mrs. Rashmi Kochey	Head - Criterion II	—
7	Dr. Sangeeta Sahasrabuddhe	Mentor - Criterion III	—
8	Dr. Charuta Gajbhiye	Head - Criterion III	Charuta Gajbhiye
9	Dr. Shilpa Sarode	Head - Criterion III	—
10	Ms. Kanchan Bade	Mentor - Criterion IV	KBade
11	Dr. Shivani Balkundi	Head - Criterion IV	S Balkundi
12	Ms. Mrunalini Thombre	Head - Criterion IV	—
13	Dr. Vandana Kawadkar	Mentor - Criterion V	—
14	Dr. Vaikhari Wazalwar	Head - Criterion V	VWazalwar
15	Dr. Nandita Sapra	Head - Criterion V	NSapra
16	Dr. Nanda Rathi	Mentor - Criterion VI	—
17	Dr. Pooja Pathak	Head - Criterion VI	—
18	Dr. Ruta Dharmadhikari	Head - Criterion VI	RDA



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19	Dr. Surashmie Kaalmegh	Mentor - Criterion VII	—
20	Mrs. Maya Jadhao	Head - Criterion VII	<i>M. Jadhao</i>
21	Dr. Nidhee Meshram	Head - Criterion VII	—
1	Registrar	Mrs. Dipika Reddiwar	—
	External Nominees		
1	Dr. Rekha Sharma	Local Society	<i>R. Sharma</i>
2	Dr. Dilip Gore	Employer	<i>D. Gore</i>
3	Mr. Rahul Kale	Stakeholder	—
4	Mr. Pawan Sarda	Industry	<i>P. Sarda</i>
5	Ms. Radha Thengadi	Alumna	—
	Students Representatives		
1	Ms. Sakshi Samant	BID Sem V	—
2	Ms. Devangi Hardas <i>Nidhi Syen</i>	B. Sc. Sem III & VI	<i>D. Hardas</i>

AS
DR. ARCHANA MASRAM
IQAC COORDINATOR

Pooja Pathak
DR. POOJA PATHAK
PRINCIPAL





Compliances of the Meeting held on 26-10-2023

(Action Taken Report)

Compliances

In the previous IQAC meeting held on 26-10-2023, following suggestions were received from the External Members.

Compliance:

Dr. Rekha Sharma suggested use of CBPI (Community based Participative Initiatives) this will help in teaching learning process. Following this suggestion our teachers actively involved in participative learning practices via NSS camp or in the College campus also.
(List is Enclosed) •

Another suggestion was, to develop the MOOC courses. In response to this, the IQAC is in the process to organize a 5 Day workshop on, ' How to Develop MOOC ' in the coming Academic session 2024-25.

Dr. Gore insisted on developing incubation centers to encourage many more startup projects.

With the proper support from college management, NGO and support from stakeholders can lead to encourage students for incubating new ideas and startups.

In this regard the information is that the Incubation center was in existence during the fourth cycle of NAAC also but the formal procedures were not in practice. To streamline these procedures Dr. Dilip Gore himself was invited to guide in this regard and as per his suggestion we have started the work.

Also, under the guidance of respected Principal & with the support of management the College has applied to MSME, Govt. of India for the Grant to develop this Incubation center, is in the process to apply.

Ms. Radha Thengdi gave remark that she is happy to see the progress of the Institute and the steps taken by the IQAC regarding her suggestions given in the last meeting about the participation of the students in outside College activities. As per data till date around 132 students participated in an intercollegiate events and approximately 32 students won the prizes.

Dr. Pawan Sarda insisted upon self-sustainability of the institution during such disastrous period which was happened due to flash flood on 23 September 2024. He congratulated management and college staff for such speedy recovery through massive hard work.

He suggested for increasing footfall of people in the institute by organizing varied events like flea market, various artistic programs or lectures in the premises.



12. Activities Maitree Cell for 2023-2024:

1. Blood donation camp, HIV AIDS testing and preventive health check-up cum screening camp on 30 March 2024:

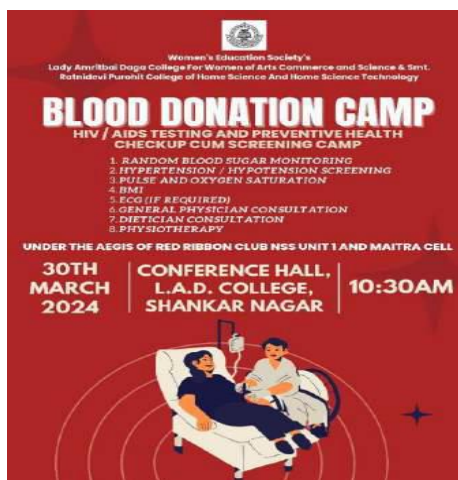
On 30 March 2024 Blood donation camp, HIV AIDS testing and preventive health check-up cum screening camp was organised in the Conference hall of the Shankarnagar campus of the college. Health check- up cum screening camp was collaborated with care hospital. Total 60 Teaching and non-teaching staff were taken advantage of the camp. For the camp a care hospital team Dr.NazmaParveen (General Physician), Dt. Anamika Mishra (Dietician) , SakshiSuryavanshi (Physiotherapist) , AishwaryaJaipurkar (Physiotherapist) , Shrutika Varma (ECG Technician) NamitaBhoskar (Nursing) ,Pratima (Nursing) prominently worked hard. Total **13 students** and non-teaching Staff donated blood in the camp. The Blood Donation Camp was organized in collaboration with the Blood Bank of Super Specialty Hospital. The HIV awareness and testing was also a part of the program, TanujaFale District Program Manager, Ms.YaminiLandgeCounselor, Shri AvinashGadge, Social Worker Officer, Shri Rajesh Patil Lab Technician, Mrs. ShaliniThuool Senior Nurse, And Nisha Lokhande BPMT student guided the students regarding HIV and HIV test. The Blood Donation Camp was conducted under the supervision of Dr.SagarGawai, Assistant professor, and his team. Principal Dr. Pooja Pathak, Vice-Principal Dr. Kiran Patil, Supervisors Dr.RutaDharmadhikari and Dr.BhavnaKhapekar, Head, Commerce and management were present during the blood donation. The camp was conducted under the supervision of Mrs. DipikaReddiwar, Registrar, Dr.Varsha Bhujbal and Mrs. NilimaWaghmare NSS Programme Officer Unit-I and NSS Volunteers.



2. Report on Maitra Cell Workshop at Madhavbaug, Kondhali

The Maitra Cell of L.A.D. College comprising of all the Non-teaching staff attended a one day 'Heart health awareness camp' at Madhavbaug, Kondhali held on 30th December 2023.

The Madhavbaugcentre provided the entire commute by arranging a comfortable bus transport on pick and drop basis. The bus picked the staff from Shankar Nagar college premises at 8:30 am. The staff reached the Centre at around 10:00am. In the beginning, there was a 'Heart Health Awareness' lecture delivered by Dr. G. Shelke. He briefed about few disadvantages of Invasive Heart surgeries and also suggested healthy and preventive alternatives provided by Madhavbaug. Thereafter, all the staff members went for random blood sugar and Blood Pressure check-up followed by the Treadmill Test. The test reports were immediately given to individuals and were also given OPD consultation by the Resident Doctors. It was followed by free 'Panchkarma' treatment to one and all which comprised of medicated oil massage and steam bath. A demonstration on 'CPR' i.e. Cardiac Pulmonary Resuscitate was also given by an expert. The Centre also provided breakfast and lunch to all the participants. The staff reached back to college at 7:30pm. Around 30 staff members including the Registrar, the Admin Office staff, the Library staff and the Laboratory staff participated in the camp.





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